



WEBINAR

**Independent verification for HFC
equipment importers in line with
obligations under the F-gas Regulation**

January 2020

Outline Webinar Verification Equipment

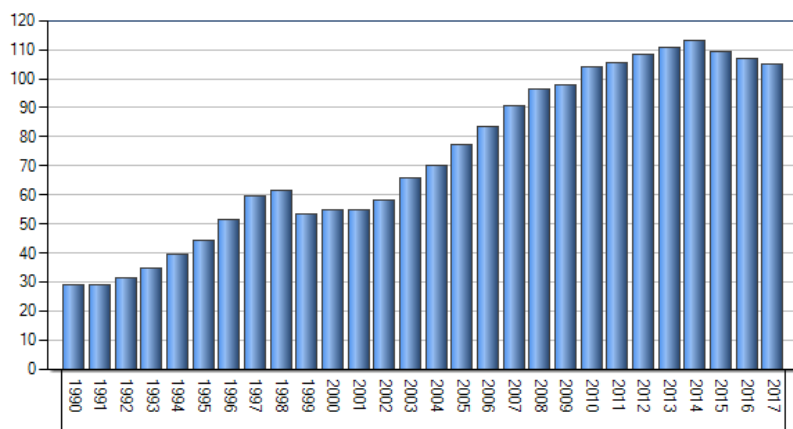
- A. Introduction into the obligations for companies (by DG CLIMA, European Commission)**
- B. Practical guidance to the verification process (by verico SCE)**
Specific Q&A Understanding Parts A & B
- C. How to upload the verification report to the BDR (by Oeko-Institute)**
- D. What if the verification process detects problems? (by DG CLIMA, European Commission)**
- E. How to find an auditor? (by DG CLIMA, European Commission)**
Specific Q&A Understanding Parts C,D & E
- F. General Q&A Session**

Part A. Introduction to the obligations for companies as relevant to verification

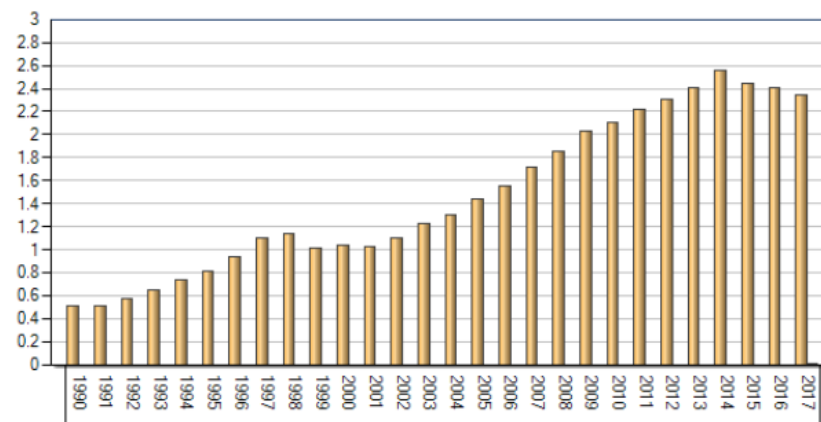
presented by DG CLIMA

EU HFC emissions

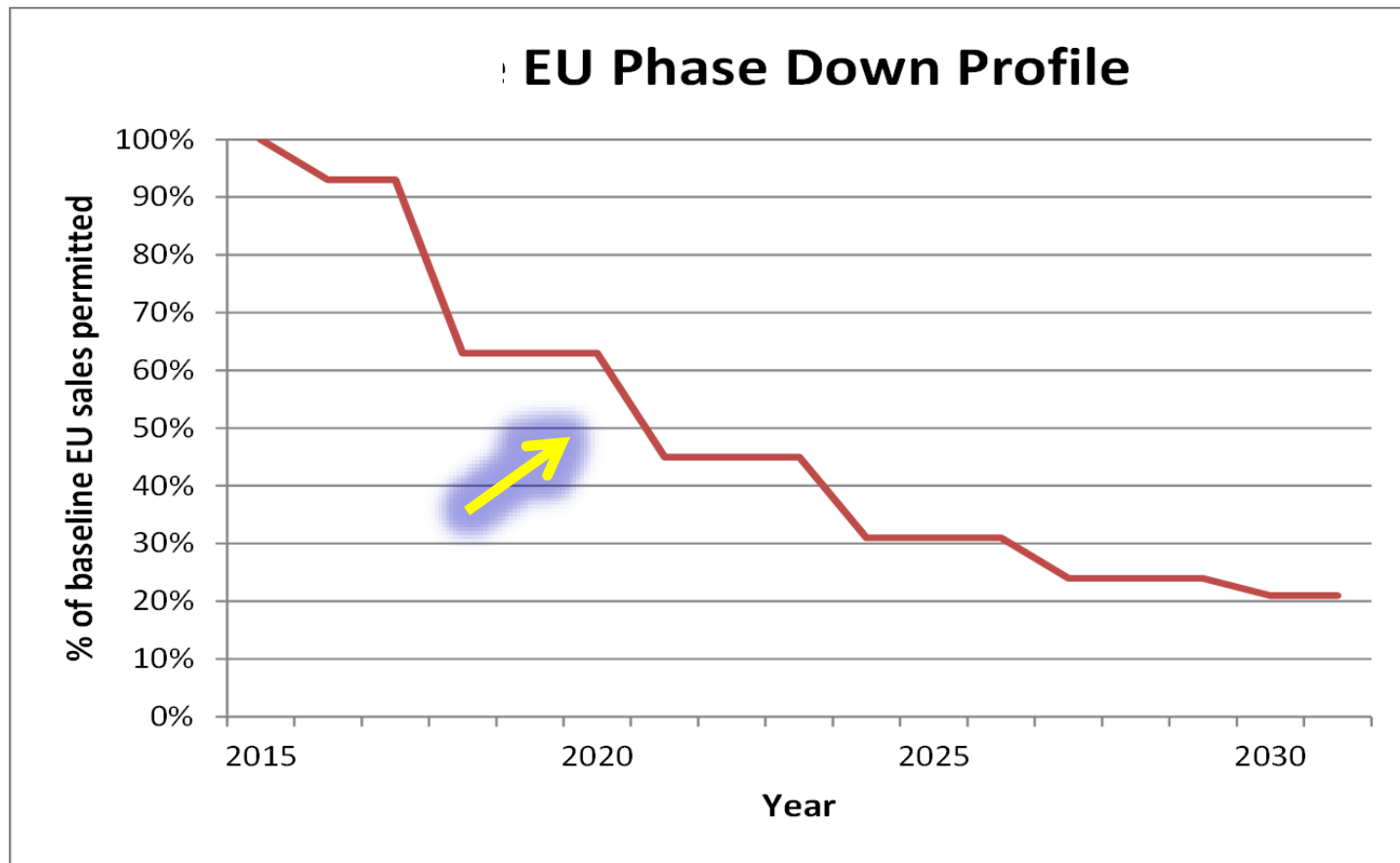
Total HFC emissions (MTCO₂e)



HFC emissions as % of total greenhouse gases



Source: EEA greenhouse gas data viewer



- **A quota system assures that the climate effect of HFCs placed on the EU market goes down**
- **RAC HFC equipment must be accounted for within the quota system**

Compliance with the quota system (Art 14)

- Importers of equipment need to document compliance with quota system and produce a **declaration of conformity (DoC)**
- Usually compliance is achieved via quota authorisations (**option A in DoC**) which must be obtained from quota holders; an authorisation can be delegated further one more time
- Authorisations must be entered into the F-gas Portal & HFC Licensing System (otherwise not valid!)
- Sufficient authorisations and a DoC must be available at the time of release for free circulation (import)
- Authorisations are given in **CO2 equivalent**

i.e. the more climate-friendly the HFC, the more metric tonnes can be put on the market (i.e. imported) with the same authorisation amount

Some more relevant obligations

- A number of prohibitions for certain equipment type exists (F-Gas Regulation, Annex III)
- Equipment must be labelled appropriately
e.g. HFC name, quantity in weight and CO₂, GWP (F-Gas Regulation, Art. 12)
- Need to register in F-gas Portal & HFC Licensing System (>100 tCO₂eq annual): <https://fgas-licensing.ec.europa.eu>
- Reports on (F-Gas Regulation Art. 19) need to be submitted annually by 31 March, for previous year (>500 tCO₂eq annual)
- **If between 100 and 500 tCO₂eq it is advised to submit report anyway as basis for auditor's work**

Verification obligations

Reason: Ex post control of imports (also: ex ante control at border)

- Annual verification of F-gas Report and DoC(s) plus documentation required (!) if >100 tCO₂eq
- Must be uploaded into reporting tool by 31 March each year for activities of previous calendar year
- NIL report: to avoid being reminded

Independent Auditors

Tip: Companies to look for an auditor well in advance of the verification deadline!

Who can be the independent auditor?

- **accredited pursuant to ETS-Directive 2003/87/EC; or**
- **accredited to verify financial statements in accordance with the legislation of the Member State concerned.**

Some practical guidance to come in the next sessions...

Where to get more info?

Quota system: https://ec.europa.eu/clima/eu-action/fluorinated-greenhouse-gases/f-gas-portal-hfc-licensing-system-quota-allocation-authorisation-and-reporting_en

Legislation:

https://ec.europa.eu/clima/eu-action/fluorinated-greenhouse-gases/eu-legislation-control-f-gases_en

Guidance documents:

https://ec.europa.eu/clima/policies/f-gas_en#tab-0-1

Including the document: „Imports of pre-charged equipment“
(with information on verification)

https://ec.europa.eu/clima/system/files/2020-06/guidance_equipment_importers_en.pdf

List of National Authorities:

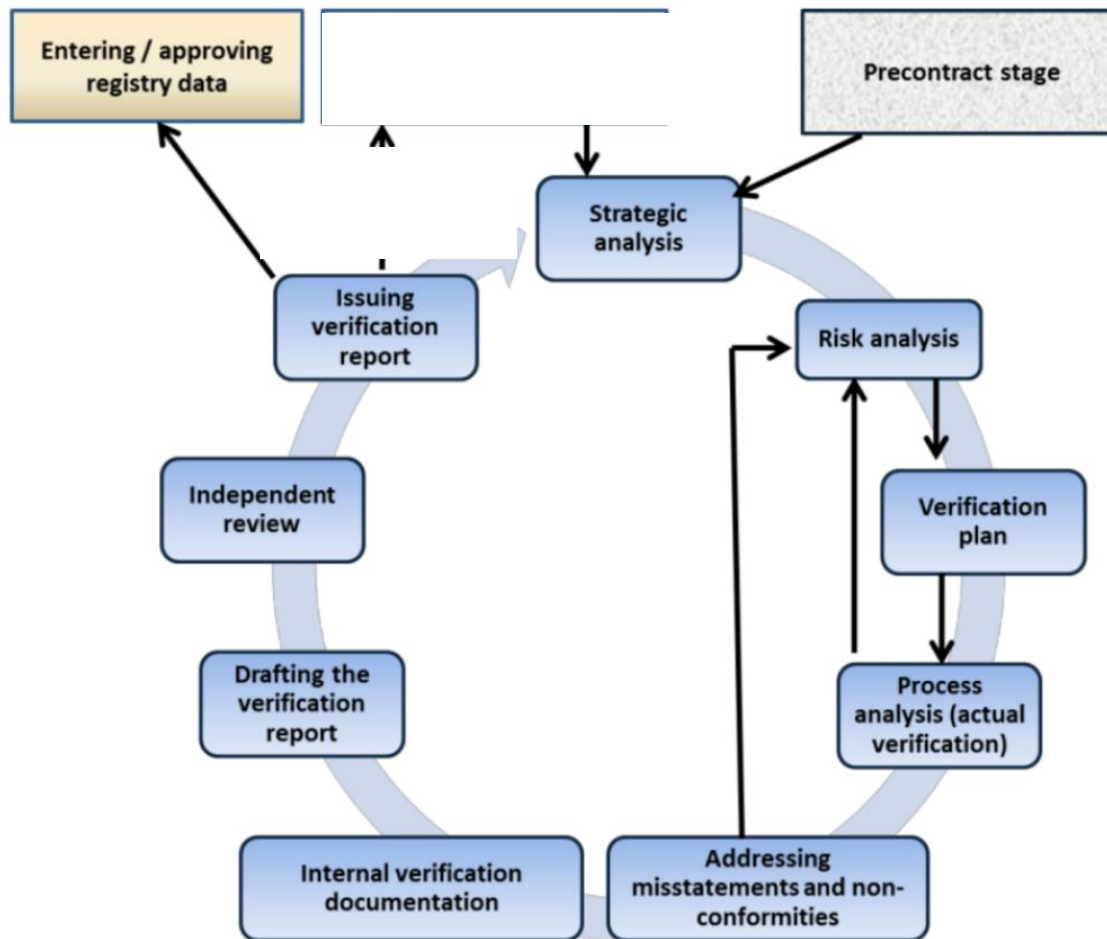
https://ec.europa.eu/clima/system/files/2021-09/contact_list_en.pdf

Part B. Practical guidance to the verification process

presented by verico SCE



Verification process (general)



Risk assessment – steps to do (1)

Steps	To Do	Questions
Inherent Risks		
1	Identify	Where in the data trail errors or deviations may happen?
2	Assess	What is the probability and the impact of this risks in relation to the F-Gas reporting?
3	Minimise	Which measure for avoidance and control need to be implemented to minimise this risks?

Risk assessment – steps to do (2)

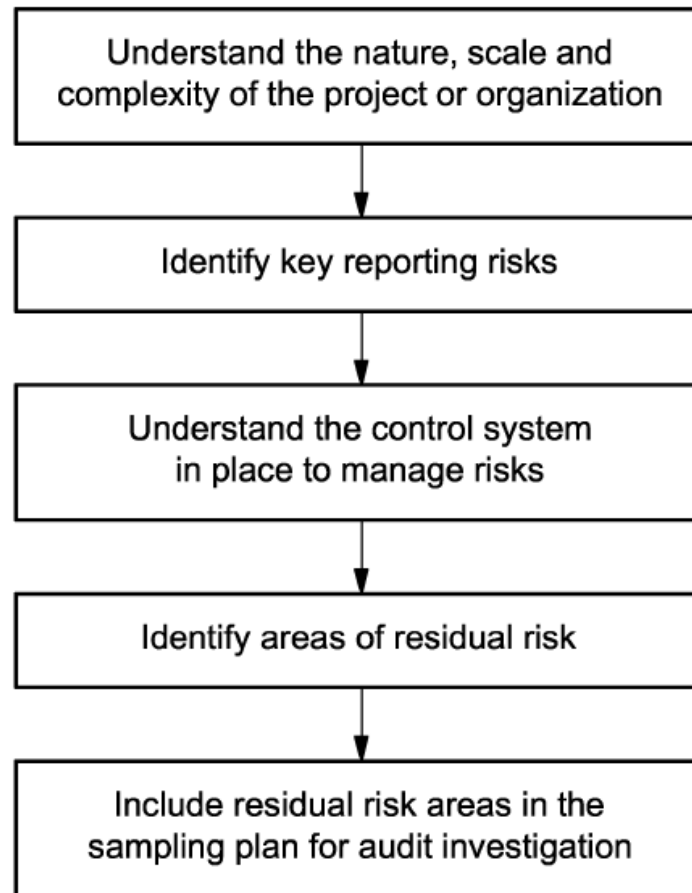
Steps	To Do	Questions
Inherent Risks		
4	Identify	What are the risks of the implemented measures of step 3?
5	Minimise	Which measures help to minimise the identified control risks?
6	Report	<ul style="list-style-type: none">- Causes for errors and mistakes- Method, how the risk has been identified and assessed- Explain why the control measures are sufficient to mitigate the risks

Risk analysis – risk assessment

- Ranking risks as high, medium and low risks in relation to their likelihood to give rise to misstatements and their impact on the reported data

Likelihood	Very High					
	High					
	Moderate					
	Low					
	Very Low					
		Very low	Low	Moderate	High	Very High
		Severity / Impact				

Risk based approach



Sampling approach

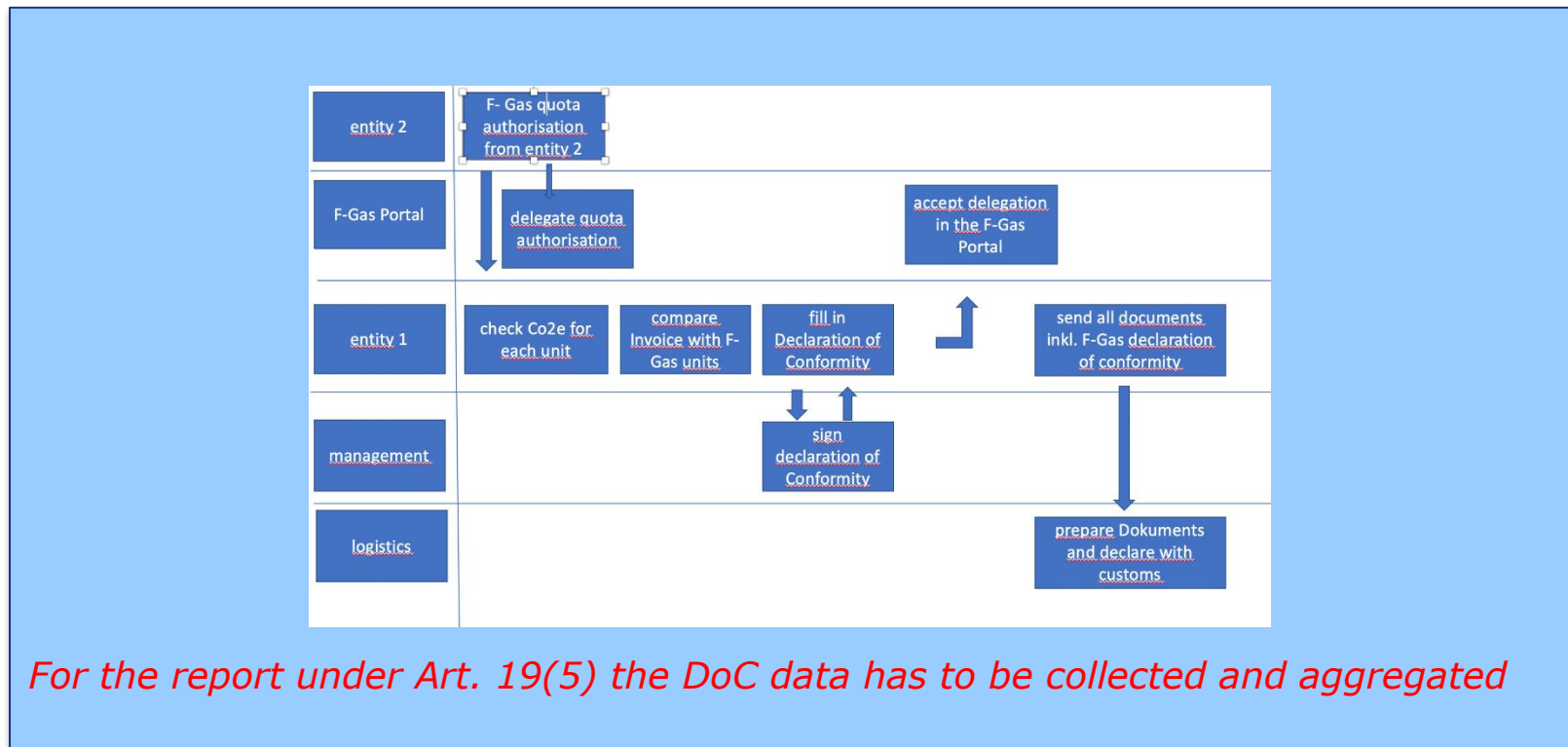
Complete data check

Random sampling

- Simple random sampling
- Stratified random sampling
- Systematic sampling
- Cluster sampling
- Multi-stage sampling

Practical example: prefilled equipment importer verification for mid-sized organisation (1)

Draft of a processchart for DoC acc. (EU) 2016/879 for an equipment importer (entity 1) buying from a non-EU manufacturer (entity 2)



Practical example: prefilled equipment importer verification for mid-sized organisation (2)

Reasonable level of assurance, materiality: 5%



Which are the reported equipment models, which refrigerants used?

evidence: product line-up, samples equipment etc.

activities?

evidence: Commercial register extract etc.

Data cross checks

evidence: order, shipping documents, customs clearance

Quota management

evidence: Quota authorisations from BDR

Last but not least: declaration of completeness

Practical example: prefilled equipment importer verification for mid-sized organisation (3)



Year end,
beginning of
year?

evidence: balance
sheets, SAP

Bonded
warehouse?

evidence: further
listings, SAP, EXCEL

Bulk imports?
evidence: order,
shipping
documents,
costumes
clearance

Last but not least: declaration of completeness

Backbone of F-Gas reporting: Data management and control system

The Lead auditor has to make his decision:

- Data management covers all aspects of a state of the art quality management system (QMS) incl. qualification documented procedures and control, data archiving and internal verification.
- Data management outlines aspects of QMS incl. qualification documented procedures and control, data archiving and internal verification in a non-comprehensive manner.
- Data management does not follow a documented QMS.

Verification opinion types

Advance notice of audit termination:

If information regarding conditions – fraud – comes to know within the F-Gas audit an early termination of the audit may be decided.

Positive Opinion:

If the opinion about the F-gas report statement is positive, then it is sent to the F-Gas reporting entity for final evaluation; and if there are no negative comments by the F-Gas reporting entity it is finalized for submission through BDR from F-Gas reporting entity

Negative Opinion:

If the opinion about the F-gas report statement is negative (e.g., F-Gas information, data or assertion includes errors, omissions and/or misrepresentations which could affect the decision of the intended user

- The revision of the F-Gas report verification by the F-Gas reporting entity
- Presentation of an additional document by the F-Gas reporting entity explaining the errors and/or omissions without changing the F-Gas report verification
- No change to the F-Gas report verification by the F-Gas reporting entity

Work in progress:

New Verification report template* (1)

Elements to be taken up in the independent auditor's verification report

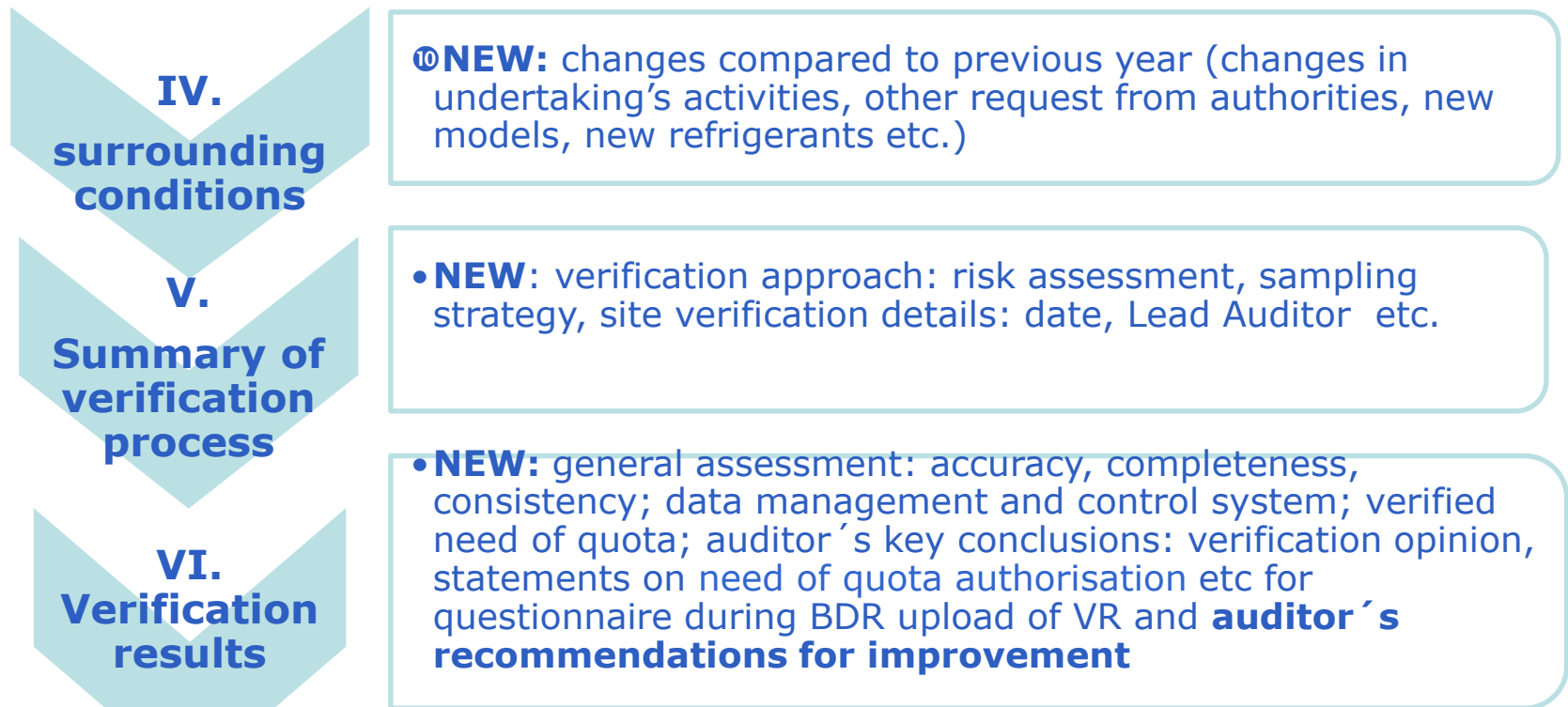


* based on Annex III of bulk verification guidance:
https://ec.europa.eu/clima/sites/clima/files/fgas/docs/guidance_to_verifiers_en.pdf

Work in progress:

New Verification report template* (2)

Elements to be taken up in the independent auditor's verification report



* based on Annex III of bulk verification guidance:

https://ec.europa.eu/clima/sites/clima/files/fgas/docs/guidance_to_verifiers_en.pdf

Work in progress:

New Verification report template* (3)

Elements to be taken up in the independent auditor's verification report

VII. Auditor and accreditation information

⑩ **NEW:** Lead Auditor, independent reviewer, stamp signatures as well as accreditation certificate

* based on Annex III of bulk verification guidance:
https://ec.europa.eu/clima/sites/clima/files/fgas/docs/guidance_to_verifiers_en.pdf

Verification opinion

We carried out the test with the aim of determining whether the F-Gas report is sufficiently reliable free of material misstatements.

Audit decision: We have audited the F-Gas reporting as outlined above. Based on our exam ...

we confirm at a reasonable level of assurance that the F-Gas reporting is satisfactory and accurate

we find at a reasonable level of assurance that the F-Gas reporting - with the following comments – is satisfactory and accurate. (comments to be specified)

it cannot be ascertained with sufficient certainty that the F-Gas reporting does not contain any material misstatements..

Remarks:

Shortcomings in recent verifications (prefilled equipment importers)

- Fulfillment of the requirement of Regulation (EU) No 2016/87 to provide the quantity of hydrofluorocarbons in each unit rounded to the nearest gram
- Customs declarations do in many cases not enable a direct link to equipment containing F-Gas
- Processes need to be established to ensure compliance with the Implementation Regulation
- Internal quality checks on a regular basis

Part C. How to upload the verification report to the BDR?

presented by Öko-Institut



European Environment Agency
European Topic Centre on Climate Change
Mitigation and Energy

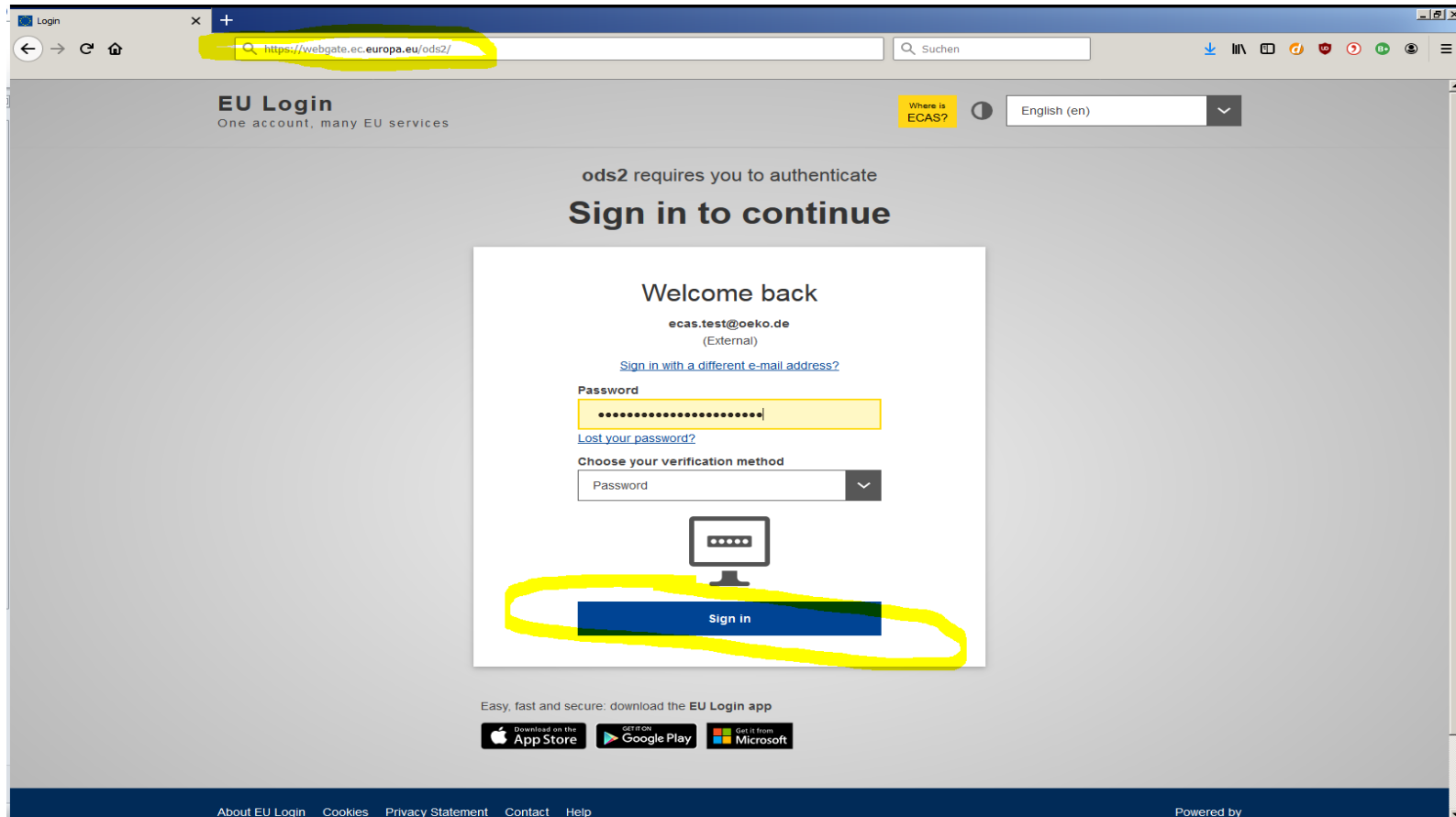


Overview: Upload of the verification report (equipment importers)

- Legal obligation to **submit Art 19 report** (on equipment imports) **by 31 March** and to **submit verification report (VR)** (on Declarations of Conformity (DoC) and cross-check against Art 19 report) **also by 31 March**
- Submissions are to be made in the **BDR** (business data repository) <https://bdr.eionet.europa.eu/> accessible from F-gas portal & HFC Licensing System - <https://fgas-licensing.ec.europa.eu>
- **BDR** is operated by the European Environment Agency (EEA) **collects and preserves** data submitted by companies to the EU. Information cannot be changed after submissions. In case of errors, a new submission will be interpreted as replacing the previous one. **Access is protected** and limited to the submitting company and involved authorities of the respective Member State and of the EU
- **How to do the upload?**

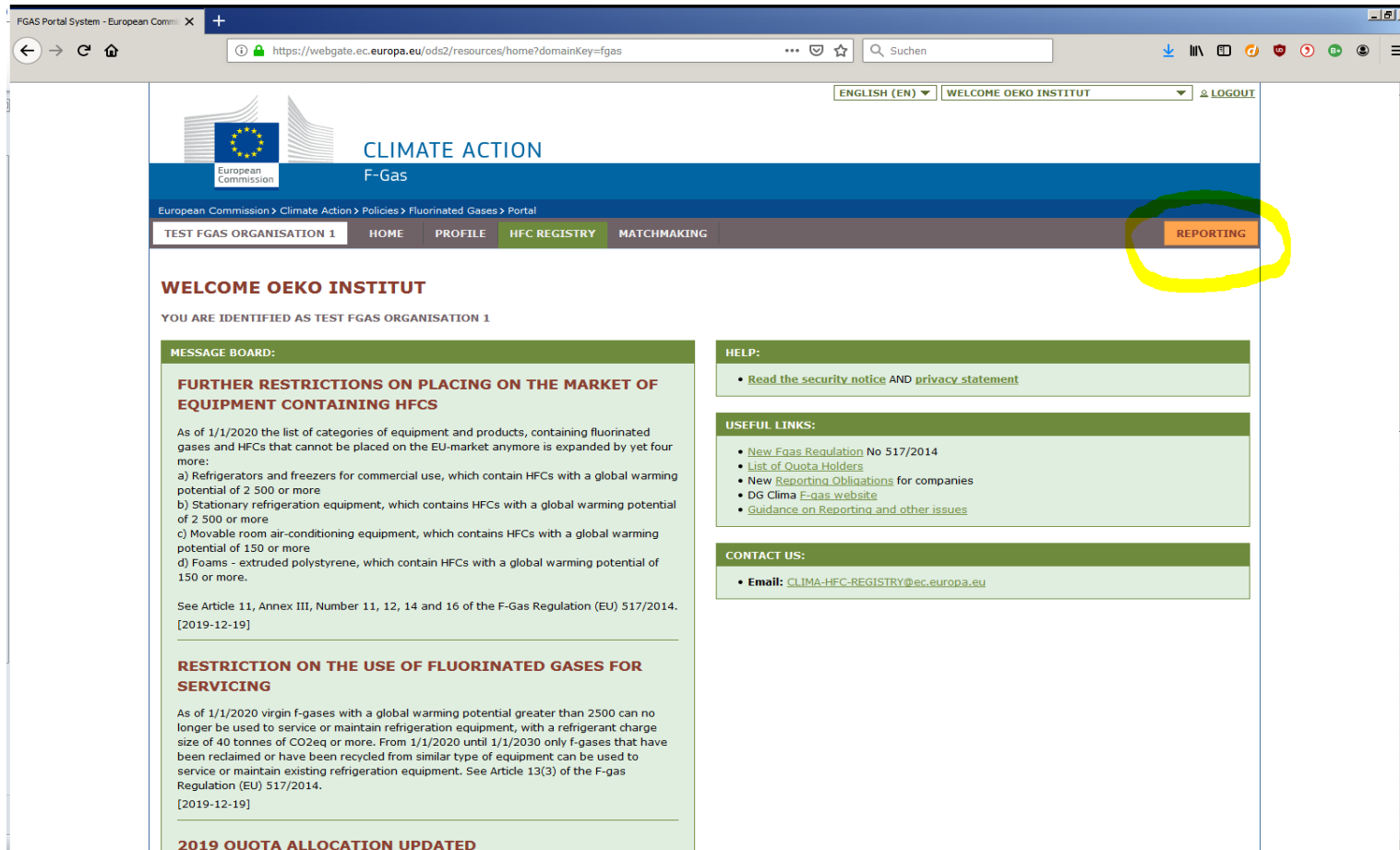
Login/enter the F-gas Portal & HFC Licensing System

- <https://fgas-licensing.ec.europa.eu>



“Reporting” button leads to BDR

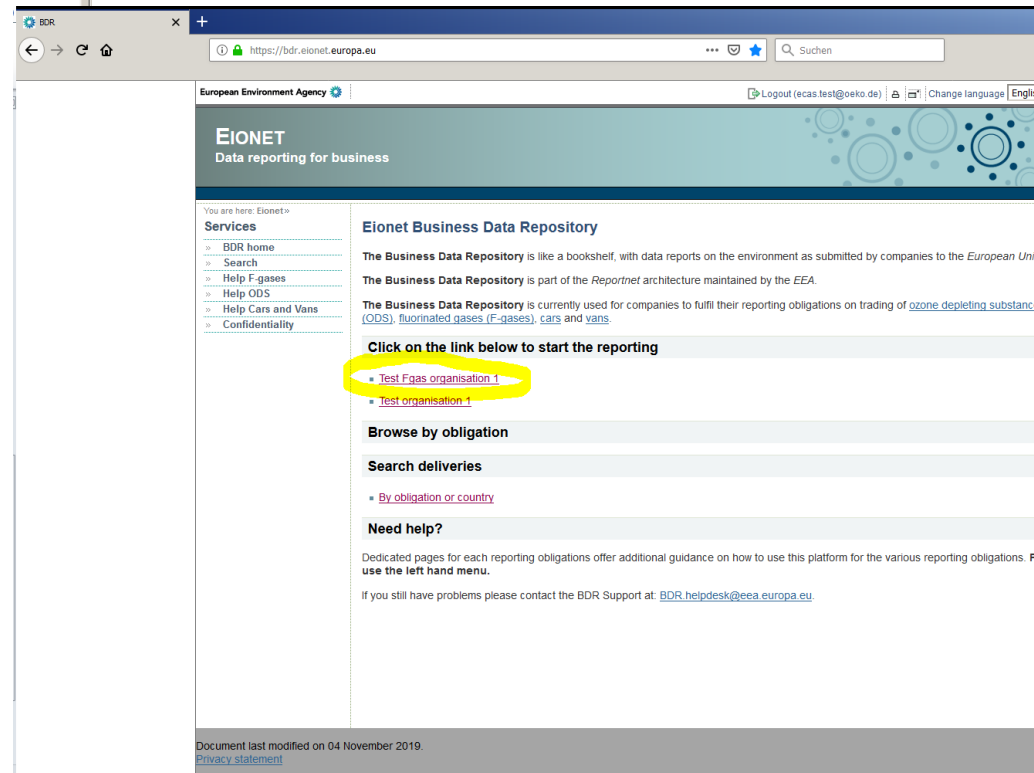
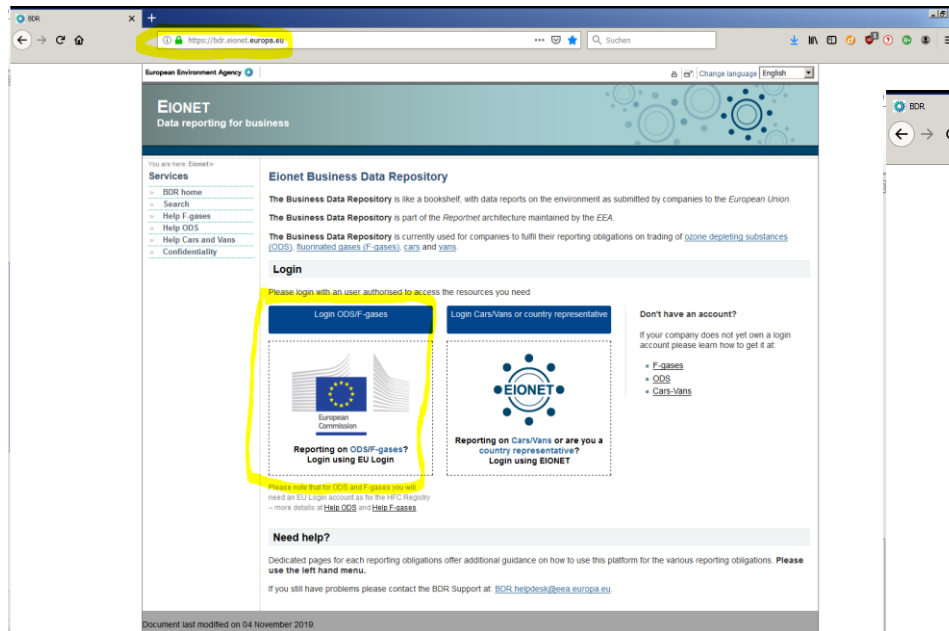
- Orange button in the upper right-hand corner



The screenshot shows a web browser window displaying the F-Gas Portal System. The browser's address bar shows the URL <https://webgate.ec.europa.eu/ods2/resources/home?domainKey=fgas>. The page header includes the European Commission logo and the text "CLIMATE ACTION F-Gas". Below this, a navigation menu contains buttons for "TEST FGAS ORGANISATION 1", "HOME", "PROFILE", "HFC REGISTRY", "MATCHMAKING", and "REPORTING". The "REPORTING" button is highlighted with a yellow circle. The main content area features a "WELCOME OEKO INSTITUT" message and a "MESSAGE BOARD" section with two articles: "FURTHER RESTRICTIONS ON PLACING ON THE MARKET OF EQUIPMENT CONTAINING HFCS" and "RESTRICTION ON THE USE OF FLUORINATED GASES FOR SERVICING". A "2019 QUOTA ALLOCATION UPDATED" notice is also visible at the bottom of the message board.

Login to BDR and select company

- You are directed to <https://bdr.eionet.europa.eu/>
- Use left login button
- One person may have access to several company accounts



Find the Art 19 report the VR refers to & proceed to subcollection 'Upload of verification reports'

- In the **company folder** may be a **long list of 'envelopes'** for draft and submitted **Art 19 reports** for the **current and past years**
- **Find the envelope** containing the Art 19 report your VR refers to (usually the uppermost having status 'released' and 'acceptable') and **memorise its name**
- **Click** to enter **subcollection 'Upload of verification reports (equipment importers)'**, 2nd at the top of the list
- **Do not try submitting your VR directly in the company folder next to the Art 19 reports!** This will be blocked by the automated QC.

The screenshot shows the EIONET web interface for a user named 'Test Fgas organisation 1'. The page displays a list of envelopes and subcollections. The 'Upload of verification documents (equipment importers)' subcollection is highlighted in yellow. The 'asdfasdf' envelope is circled in green. The table below shows the details of the envelopes and subcollections.

	Reporting year	Status	Acceptability	Updated
Upload of verification documents (HFC producers and bulk importers)				13 Dec 2019
Upload of verification documents (equipment importers)				04 Dec 2019
asdfasdf	See report	Not released	N/A	28 Nov 2019
envxc6q8g	See report	Released	Acceptable	27 Nov 2019
nil	See report	Not released	N/A	15 Nov 2019
test nil	See report	Not released	N/A	12 Nov 2019
test - Redelivery	See report	Released	Acceptable	12 Nov 2019
test	See report	Released	Acceptable	11 Nov 2019
Mahugo	See report	Released	Not acceptable	11 Nov 2019
TRTest	See report	Released	Acceptable	08 Nov 2019
test	See report	Released	Acceptable	08 Nov 2019
envxbq3ag	See report	Not released	N/A	04 Nov 2019
	See report	Not released	N/A	31 Oct 2019

Within the 'upload of verification documents' subcollection: create new envelope

European Environment Agency | Logout (ecas.test@oeko.de) | Change language | English

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers)

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice
In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Overview | Task list | Other reports | Company details

Upload of verification documents (equipment importers)

Obligation(s) Fluorinated gases (F-gases) verification reporting (Equipment imports)

Envelopes and subcollections

[New envelope](#)

Reporting year	Status	Acceptability	Updated
04 Dec 2019	Not released	N/A	04 Dec 2019
11 Nov 2019	Released	Acceptable	11 Nov 2019
18 Oct 2019	Not released	N/A	18 Oct 2019
09 Oct 2019	Released	Acceptable	09 Oct 2019
02 Oct 2019	Released	Acceptable	02 Oct 2019
10 Sep 2019	Not released	N/A	10 Sep 2019
05 Sep 2019	Released	Acceptable	05 Sep 2019
27 Aug 2019	Not released	N/A	27 Aug 2019
27 Aug 2019	Not released	N/A	27 Aug 2019
28 Jun 2019	Not released	N/A	28 Jun 2019
07 Jun 2019	Not released	N/A	07 Jun 2019
03 May 2019	Not released	N/A	03 May 2019
18 Apr 2019	Not released	N/A	18 Apr 2019
15 Apr 2019	Not released	N/A	15 Apr 2019
11 Apr 2019	Not released	N/A	11 Apr 2019
11 Apr 2019	Not released	N/A	11 Apr 2019
03 Apr 2019	Not released	N/A	03 Apr 2019
27 Mar 2019	Not released	N/A	27 Mar 2019
26 Mar 2019	Released	Acceptable	26 Mar 2019
26 Mar 2019	Not released	N/A	26 Mar 2019
26 Mar 2019	Not released	N/A	26 Mar 2019
26 Mar 2019	Released	Acceptable	26 Mar 2019
26 Mar 2019	Released	Acceptable	26 Mar 2019
26 Mar 2019	Not released	N/A	26 Mar 2019
18 Mar 2019	Not released	N/A	18 Mar 2019

European Environment Agency | Logout (ecas.test@oeko.de) | Change language | English

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers)

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice
In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Fill out the fields in this report profile and click Add. This will create an envelope into which you make the delivery.

Title

Coverage Belgium [Add](#)

European Environment Agency | Logout (ecas.test@oeko.de) | Change language | English

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers)

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice
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Fill out the fields in this report profile and click Add. This will create an envelope into which you make the delivery.

Title

Coverage Belgium [Add](#)

Open the new envelope

- Freshly created envelope appears at the top of the list
- Click to enter

The screenshot shows the EIONET Data reporting for business interface. The page title is "EIONET Data reporting for business". The breadcrumb trail is: "You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers)".

Services

- » BDR home
- » Search
- » Help F-gases
- » Help ODS
- » Help Cars and Vans
- » Confidentiality

Important notice

In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Upload of verification documents (equipment importers)

Obligation(s) [Fluorinated gases \(F-gases\) verification reporting \(Equipment imports\)](#) [New envelope](#)

Envelopes and subcollections

	Reporting year	Status	Acceptability	Updated
<input type="checkbox"/> webinar test submission	See report	Not released	N/A	20 Dec 2019
<input type="checkbox"/> TEST	See report	Not released	N/A	04 Dec 2019
<input type="checkbox"/> test	See report	Released	Acceptable	11 Nov 2019
<input type="checkbox"/> test_olimpiu	See report	Not released	N/A	18 Oct 2019
<input type="checkbox"/> test selection of the submitted reports	See report	Released	Acceptable	09 Oct 2019
<input type="checkbox"/> test 2017	See report	Released	Acceptable	02 Oct 2019
<input type="checkbox"/> test Y	See report	Not released	N/A	10 Sep 2019
<input type="checkbox"/> test	See report	Released	Acceptable	05 Sep 2019
<input type="checkbox"/> test	See report	Not released	N/A	27 Aug 2019
<input type="checkbox"/> test	See report	Not released	N/A	27 Aug 2019
<input type="checkbox"/> test	See report	Not released	N/A	28 Jun 2019
<input type="checkbox"/> test csp	See report	Not released	N/A	07 Jun 2019
<input type="checkbox"/> test-sp-104874	See report	Not released	N/A	03 May 2019
<input type="checkbox"/> test 104874	See report	Not released	N/A	18 Apr 2019
<input type="checkbox"/> mirunas	See report	Not released	N/A	15 Apr 2019
<input type="checkbox"/> test	See report	Not released	N/A	11 Apr 2019
<input type="checkbox"/> Test submit verification report	See report	Not released	N/A	11 Apr 2019
<input type="checkbox"/> T	See report	Not released	N/A	03 Apr 2019
<input type="checkbox"/> TEST	See report	Not released	N/A	27 Mar 2019
<input type="checkbox"/> test	See report	Released	Acceptable	26 Mar 2019
<input type="checkbox"/> test fis2	See report	Not released	N/A	26 Mar 2019
<input type="checkbox"/> envxio4oa	See report	Not released	N/A	26 Mar 2019
<input type="checkbox"/> envxioola	See report	Released	Acceptable	26 Mar 2019
<input type="checkbox"/> test fis	See report	Released	Acceptable	26 Mar 2019
<input type="checkbox"/> TEST	See report	Not released	N/A	26 Mar 2019

Activate the task and open the questionnaire

- Need to **complete** very short **questionnaire** accompanying the upload of the VR document

European Environment Agency | Logout (ecas.test@oeko.de) | Change language | English

EIONET

Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers) > webinar test submission

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice

In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Overview | Edit properties | History

webinar test submission

Obligations	Fluorinated gases (F-gases) verification reporting (Equipment imports)	Zip envelope
Transaction year	N/A	Activate task
Coverage	Belgium	
Status	Task(s) waiting to be assigned. Activate task: Draft (to start/update the reporting process)	
Acceptability status	N/A	

Note

If you want to stay updated about events in this envelope [Subscribe to receive notifications](#) for this country and the current dataflow(s).

Files in this envelope

Remember to release the envelope when you have uploaded all files

Feedback for this envelope

No feedback posted in this envelope

Document last modified on 20 December 2019.
[Privacy statement](#)

pa.eu/fgases/be/10086/colwpmjhwei/enofyxa

Logout (ecas.test@oeko.de) | Change language | English

Business

(fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers) > verification_reporting

Overview | **Draft delivery** | Edit properties | History

Draft delivery

The reporting of your company data should be done by using an on-line questionnaire developed to guide you through this process.

Please use one of the following links to add or update your questionnaire

Add and edit a Fluorinated gases (F-Gases) verification reporting (Equipment imports) questionnaire

Deactivate task

Process: Step by Step

Note: You are advised to print this page in order to be able to follow the process

Step 1:

Fill in data using the on-line questionnaire. The system will automatically store your data in this envelope after clicking the "Save" button on the questionnaire. You can always interrupt your work and continue your contribution at a later time without losing data. **From the web form, you will be asked to upload the upload of verification report, by adding one or more files.**

Step 2:

Once you are satisfied that your company report is correct, you must click on "Submit the delivery to DG CLIMA and EEA". The system will automatically evaluate the quality of your data, running automated tests. This process may take a few minutes. The results will be provided in the Feedback report in the envelope, and the envelope will be brought back to Draft if the automatic quality assessment finds blocker errors. In this case, you will need to re-activate the Draft task and to continue editing your delivery.

Step 3:

In case all the quality checks have been successful, a positive confirmation receipt will be created under the envelope and your company has successfully reported the required information to DG CLIMA.

Files in this envelope

No files uploaded

Feedback for this envelope

No feedback posted in this envelope

Document last modified on 06 December 2019.
[Privacy statement](#)

Within the questionnaire: Select the verified Art 19 report and its transaction year

- Select transaction year in drop-down menu
transaction year is the **year the import/production took place in**
- New feature: you may submit VRs also for previous years' Art 19 reports
- Select the memorised Art 19 report from the drop-down menu
- Click 'next' on top right to proceed

F-Gas Regulation - Verification and submission of the verification document for importers of equipment

Company Details Form Upload Previous Next

Identification of company, year and relevant Article 19 report

The verified declaration(s) of conformity were drawn up by the following importer of equipment:

Company name	Test F-gas organisation 1
Registration ID in the HFC Registry	10086
Country of establishment	Andorra
Name of mandated only representative established within the EU for the purpose of compliance with the requirements of Regulation (EU) No 517/2014	Belgium
VAT-no. of only representative	TESTVATNUMBER123
Year	2019
A report pursuant to Article 19 of Regulation (EU) No 517/2014 covering Sections 11, 12, and 13 of the reporting forms for the calendar year specified above was submitted by the importer of equipment.	<input checked="" type="radio"/> yes <input type="radio"/> no

Print Close report and proceed to BDR Save report

test-verify: 90% ... Suchen

- test-verify
- test nil
- test - Redelivery
- Mahugo
- TRTest
- test 22
- NIL report 2018
- Test 14 October 2019_2
- Test 14 October 2019
- test 3
- test
- TEST
- TEST - Redelivery
- TEST NIL
- HFC transactions in 2018
- TEST
- test
- Test Mexichem
- Test 2A
- nil test

Chosen submission:

Date and time reported

Print Close report and proceed to BDR Save report

EIONET European Environment Information and Observation Network

You are here: EIONET > BDR > WebForms

F-Gas Regulation - Verification and submission of the verification document for importers of equipment

Company Details Form Upload Previous Next

Identification of company, year and relevant Article 19 report

The verified declaration(s) of conformity were drawn up by the following importer of equipment:

Company name	Test F-gas organisation 1
Registration ID in the HFC Registry	10086
Country of establishment	Andorra
Name of mandated only representative established within the EU for the purpose of compliance with the requirements of Regulation (EU) No 517/2014	Belgium
VAT-no. of only representative	TESTVATNUMBER123
Year	2018
A report pursuant to Article 19 of Regulation (EU) No 517/2014 covering Sections 11, 12, and 13 of the reporting forms for the calendar year specified above was submitted by the importer of equipment.	<input checked="" type="radio"/> yes <input type="radio"/> no

Please specify the data report pursuant to Article 19 of Regulation (EU) No 517/2014 to which the verification report refers. (report URL in the EEA's business data repository, submission date and time):

Chosen submission: <https://bdr.eionet.europa.eu/gases/be/10086/jenvx550q>

Date and time reported: 2019-11-27T14:04:09Z

Print Close report and proceed to BDR Save report

A report pursuant to Article 19 of Regulation (EU) No 517/2014 covering Sections 11, 12, and 13 of the reporting forms for the calendar year specified above was submitted by the importer of equipment.

Please specify the data report pursuant to Article 19 of Regulation (EU) No 517/2014 to which the verification report refers. (report URL in the EEA's business data repository, submission date and time):

Date and time reported

37

Answer few questions on the key results of the verification

- Tick **4 boxes** to report auditor's conclusions on
 - * **consistency of DoCs vs. Art 19** report
 - * **accuracy and completeness** of DoC information
 - * **availability of quota authorisation**
 - * **confirmation** of DoC option B **authorisation exemptions**
- For **companies below 500 t CO₂e**, without Art 19 report (or with Nil report): enter amount of **confirmed authorisation need [in t CO₂e]**
- **Verification report template** suggested by the European Commission **covers** clear **auditor's statements** to those questions – **completing the questionnaire is easy if the VR template is used**
- Click 'next' to proceed

European Environment Agency

EIONET
European Environment Information and Observation Network

You are here: Eionet* EDR* WebForm

F-Gas Regulation - Verification and submission of the verification document for importers of equipment

Company Details Form Upload Previous Next

Substance of Verification

Please specify below the independent auditor's statement on the following information about the importer of the equipment.

* (a) The information contained in the declaration(s) of conformity and the related documents is consistent with the report pursuant to Article 19 of Regulation (EU) No 517/2014
(EV_3.2.a) Yes No

* (b) The information contained in the declaration(s) of conformity and the related documents is accurate and complete on the basis of the undertaking's records of relevant transactions, with a reasonable level of assurance.
(EV_3.2.b) Yes No

* (c) In the HFC registry, by 31 December of the calendar year specified above there was sufficient availability of authorisations for all cases where option A was chosen in the declaration(s) of conformity.
(EV_3.2.c) Yes No Option A has not been used in any declaration of conformity for the specified year

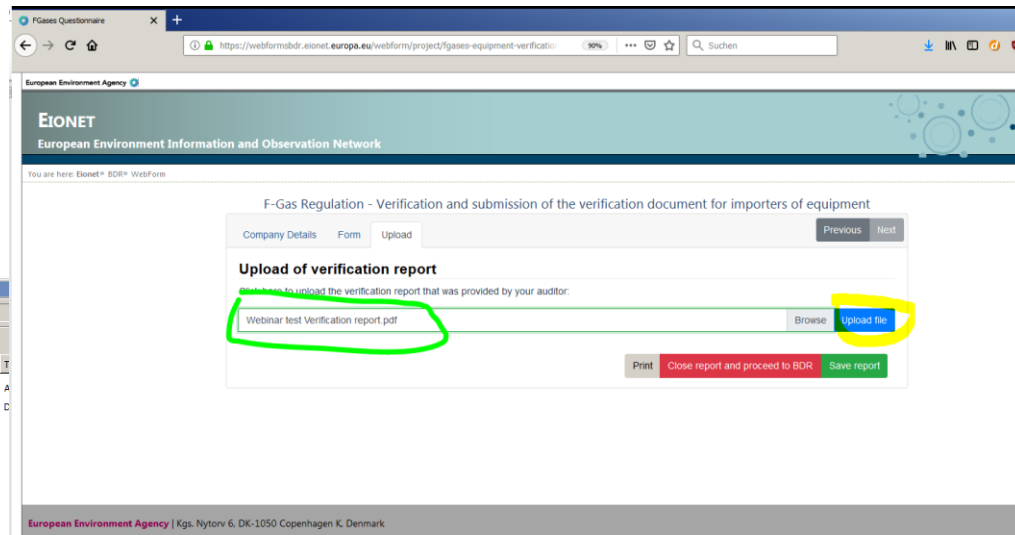
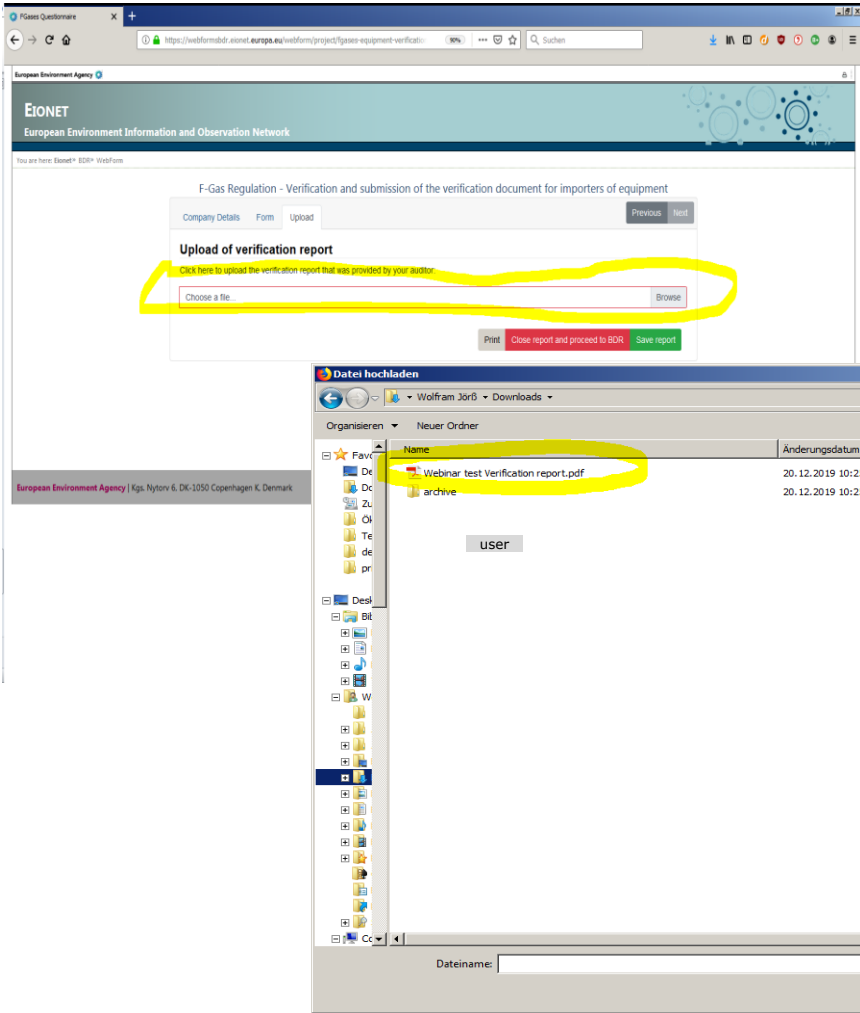
* (d) There is a declaration by the undertaking placing the hydrofluorocarbons on the market in accordance with Article 2(2)(d) of Commission Implementing Regulation (EU) No 679/2016 for all cases where option B was chosen in the declaration(s) of conformity, covering the relevant quantities.
(EV_3.2.d) Yes No Option B has not been used in any declaration of conformity for the specified year

Only for companies below the 500t CO₂e threshold for the reporting obligation under Art 19 of the F-gas Regulation: Please enter the amount of quota authorisations (in t CO₂e, rounded to the closest full tonne), as confirmed in the independent auditor's report, and required to cover the HFCs you placed on the market contained in imported refrigeration, air conditioning or heat pump equipment, in the calendar year this submission refers to.

Enter value

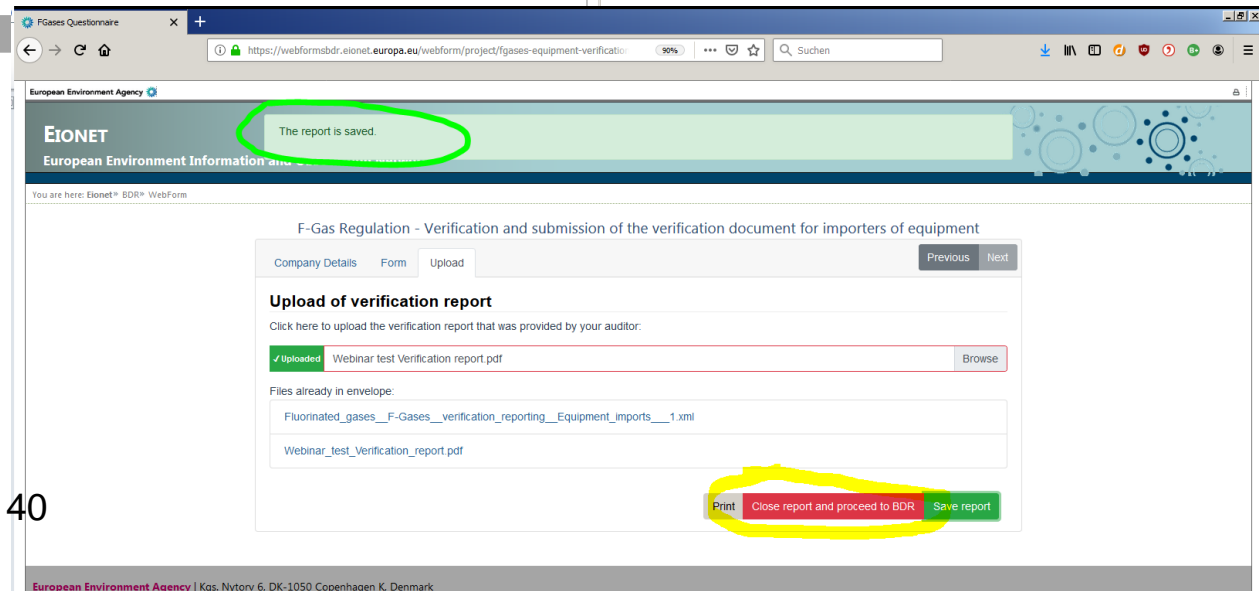
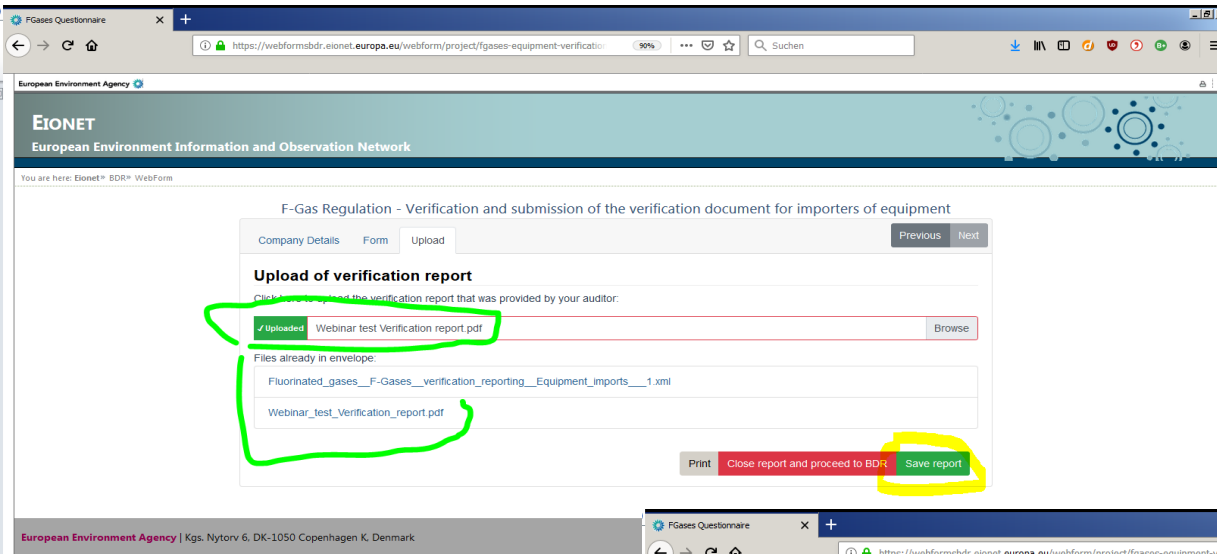
Upload the VR document

- Select VR document (usually a pdf) on your computer and upload



Save and close the questionnaire

- After saving click 'close report and proceed to BDR'
- Thus you close the questionnaire and return to your envelope



Check envelope contents and submit

- In the envelope you should **find two files**:
 - * Your edits in the questionnaire are stored in the .xml file
 - * You should see the VR file (.pdf) you uploaded
- Click **“Submit to DG CLIMA”** for submission

The screenshot shows the EIONET web interface for business data reporting. The page is titled "Draft delivery" and contains instructions for submitting the report. A yellow circle highlights the "Submit to DG CLIMA/EEA" button. A green circle highlights the file list at the bottom of the page, which includes two files: "Fluorinated gases_F-Gases_verification_reporting_Equipment_imports_1.xml" and "Webinar test_Verification_report.pdf".

European Environment Agency

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers) > verification_reporting

Services

- > BDR home
- > Search
- > Help F-gases
- > Help ODS
- > Help Cars and Vans
- > Confidentiality

Overview | **Draft delivery** | Edit properties | History

Draft delivery

The reporting of your company data should be done by using an on-line questionnaire developed to guide you through this process.

Please use one of the following links to add or update your questionnaire.

[Modify the Fluorinated gases \(F-Gases\) verification reporting \(Equipment imports\) questionnaire](#)

Process: Step by Step

Note: You are advised to print this page in order to be able to follow the process

Step 1:

Fill in data using the on-line questionnaire. The system will automatically store your data in this envelope after clicking the "Save" button on the questionnaire. You can always interrupt your work and continue your contribution at a later time without losing data. **From the web form, you will be asked to upload the upload of verification report, by adding one or more files.**

Step 2:

Once you are satisfied that your company report is correct, you must click on "Submit the delivery to DG CLIMA and EEA". The system will automatically evaluate the quality of your data, running automated tests. This process may take a few minutes. The results will be provided in the Feedback report in the envelope, and the envelope will be brought back to Draft if the automatic quality assessment finds blocker errors. In this case, you will need to re-activate the Draft task and to continue editing your delivery.

Step 3:

In case all the quality checks have been successful, a positive confirmation receipt will be created under the envelope and your company has successfully reported the required information to DG CLIMA.

Files in this envelope

<input type="checkbox"/>		Fluorinated gases_F-Gases_verification_reporting_Equipment_imports_1.xml	(Limited)	20 Dec 2019	1.33 KB
<input type="checkbox"/>		Webinar test_Verification_report.pdf	(Limited)	20 Dec 2019	2.82 KB

Rename | Cut | Copy | Delete

Feedback for this envelope

No feedback posted in this envelope

Wait for automated quality control and confirmation of receipt

- QC checks the envelope is complete, can take about a minute
- **Confirmation of receipt** gets posted into the envelope

The screenshot shows the EIONET web portal interface. The user is logged in as 'ecas.test@oeko.de'. The page title is 'EIONET Data reporting for business'. The breadcrumb trail indicates the user is in the 'webinar test submission' section. The main content area shows a submission for 'Fluorinated gases (F-gases) verification reporting (Equipment imports)' for the year 2018 in Belgium. The status is 'Automatic quality assessment'. A note indicates that data delivery is acceptable. The file list shows two files: 'Fluorinated_gases_F-Gases_verification_reporting_Equipment_imports_1.xml' and 'Webinar_test_Verification_report.pdf'. A feedback section at the bottom shows an 'AutomaticQA result for: Equipment imports envelope level QA' posted on 20 Dec 2019.

The screenshot shows the same EIONET web portal interface, but the submission status has changed to 'Envelope is complete'. The feedback section now includes a 'Confirmation of Receipt' posted on 20 Dec 2019. The 'AutomaticQA result' is still present.

Confirmation of receipt

- In the envelope: **Click on 'confirmation of receipt' link** to open
- **Print or save** as pdf for your own records
- Return to envelope (klick top right on envelope name)

Confirmation of Receipt

https://bdr.eionet.europa.eu/gases/be/10086/colwpmjhwei/envxfyxa/feedback15768381

European Environment Agency

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers) > **webinar test submission** > Confirmation of Receipt

Services

- » BDR home
- » Search
- » Help F-gases
- » Help ODS
- » Help Cars and Vans
- » Confidentiality

Important notice

In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Feedback: Confirmation of Receipt

Subject: Confirmation of Receipt

Posted automatically on: 20 Dec 2019 11:35

Feedback status: empty

Feedback message: empty

European Environment Agency
Kongens Nytorv 6
DK 1050 Copenhagen K

To Whom It May Concern

This is a confirmation of receipt for a submission of a verification report by an undertaking under Regulation (EU) No 517/2014:

Fluorinated gases (F-gases) verification reporting (Equipment imports) (<http://rod.eionet.europa.eu/obligations/765>)

The following delivery has been submitted for **Test Fgas organisation 1** and was finalised on **20 December 2019**.

Transaction year: 2018

Envelope: webinar test submission

Location: <https://bdr.eionet.europa.eu/gases/be/10086/colwpmjhwei/envxfyxa>

List of files:

- Fluorinated_gases__F-Gases__verification_reporting__Equipment_imports__1.xml
- Webinar_test_Verification_report.pdf

The above-mentioned files were submitted by: (user name: ecas.test@oeko.de)

The reported data have passed the IT-automated checks. Please be informed that Article 14 of Regulation (EU) No 517/2014 of the European Parliament and of the Council of 18 April 2014 on fluorinated greenhouse gases (F-gas Regulation) and Article 3 of Commission Implementing Regulation (EU) 2016/879 establish as a legal deadline for submitting reports by 31 March of each reporting year (current year - 1). Your report was submitted late.

Logout

- Log out of BDR when done

European Environment Agency

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (equipment importers) > webinar test submission

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice

In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

webinar test submission

Obligations [Fluorinated gases \(F-gases\) verification reporting \(Equipment imports\)](#) [Zip envelope](#)

Transaction year 2018

Coverage Belgium

Reported 20 Dec 2019 11:35

Status Envelope is complete

Acceptability status Data delivery is acceptable

Note

If you want to stay updated about events in this envelope [Subscribe to receive notifications](#) for this country and the current dataflow(s).

Files in this envelope

1	Fluorinated gases F-Gases verification reporting Equipment imports_1.xml (Limited)	20 Dec 2019 1.33 KB
2	Webinar test Verification report.pdf (Limited)	20 Dec 2019 2.82 KB

Feedback for this envelope

- [AutomaticQA result for: Equipment imports envelope level QA](#) (Posted automatically on 20 Dec 2019)
- [Confirmation of Receipt](#) (Posted automatically on 20 Dec 2019)

Document last modified on 20 December 2019.
[Privacy statement](#)

EU services

Where is ECAS? English (en)

Oeko INSTITUT

Logout

You are about to be logged out of EU Login.

[Log me out](#) No, stay logged in!

About EU Login Cookies Privacy Statement Contact Help

European Union EU Institutions

7.4.2-dn2p | 17 ms

Powered by European Commission

Where to get more help?

- BDR F-gases help page <https://bdr.eionet.europa.eu/help/fgases>
- Ask questions on the upload process to BDR helpdesk bdr.helpdesk@eea.europa.eu
- Legal questions to your Member State's national contact point https://ec.europa.eu/clima/system/files/2021-09/contact_list_en.pdf
- non-EU companies:
address the Member State of your EU Only Representative

Part D. What to do if the verification report detects problems

presented by DG CLIMA

The auditor finds inaccuracies in the DoC and underlying documentation

Both DoC(s) (+ supporting documents) and annual F-gas report are subject to verification (cross-check!)

- Findings should be documented in verification report
- Auditor should proceed to check whether the corresponding annual F-gas report is correctly reflecting the company's reportable activities

The auditor finds inaccuracies in a company's **F-Gas report** *before* the 31 March deadline for the submission of the F-Gas report

- The company should resubmit a corrected F-Gas report to the BDR (“reporting tool”) by 31 March.
- The company should have the corrected resubmission verified by 31 March.
- The company should upload the verification report for the resubmitted corrected F-Gas report to the BDR by 31 March.

The auditor finds inaccuracies in a company's **F-Gas report** *after* the 31 March deadline for the submission of the F-Gas report

- The company should upload to the BDR the **verification report identifying the inaccuracies** in the F-gas report (asap)
- The company should alert the authorities (EC, national)
- The company should resubmit a **corrected F-Gas report** to the BDR asap
- The company should have the **corrected resubmission verified** asap
- The company should upload the **verification report of the resubmitted corrected F-Gas report** to the BDR asap

Please note

- it is not the auditor's task to alert authorities, this is the company's responsibility.
- if an inaccuracy is detected, the auditor should inform the company of its responsibilities and the procedure to be followed (previous slides).
- that the acceptance of late submissions of the F-gas report after 31 March is subject to a case-by case decision by the competent authorities.

More information:

- Guidelines „Imports of pre-charged equipment“ (with information on verification)

https://ec.europa.eu/clima/system/files/2020-06/guidance_equipment_importers_en.pdf

National Contacts: https://ec.europa.eu/clima/system/files/2021-09/contact_list_en.pdf

Part E. How to find an auditor

presented by DG CLIMA

I need an auditor

- **Who can be the independent auditor?**
 - accredited pursuant to ETS-Directive 2003/87/EC; or
 - accredited to verify financial statements in accordance with the legislation of the Member State concerned.
- Some **Member States' competent authorities** have accreditation lists, and some also have information on special F-gas competence
- The Commission cannot recommend which auditing firm to use
- In the past, in some countries only few companies were able to do it

New module in F-gas Portal & HFC Licensing System

As a service to companies – „**Auditor Module**“: will be available for next reporting period, ca. **mid February 2020**

This module

- will allow interested auditors to provide their contact details
- will allow companies to browse auditing firms available for their country and contact them by email
- not a recommendation by European Commission!

Disclaimer: The module will be at the discretion of the companies only. The European Commission will not assume any guarantee or liability for the accuracy of auditor's details or their competence nor would we recommend any single listed auditor

Registration of interested auditors (I)

European Commission > Climate Action > Policies > Fluorinated Gases > Portal

WELCOME TO THE FGAS PORTAL

The FGAS Portal is an electronic system that allows you to

- (i) register in the HFC Registry,
- (ii) apply for HFC quotas, have quotas allocated to you and manage your quotas,
- (iii) report on fluorinated greenhouse gases, according to the F-Gas Regulation (Regulation (EC) No 517/2014).

CHECK IF YOUR ORGANISATION IS ALREADY REGISTERED

To start using the FGAS Portal please check first if your organisation is already registered. Depending on your type of organisation you have to provide either your VAT number or your reference number and then click on the check button.

ARE YOU REPRESENTING A COMPANY?

PROVIDE THE VAT NUMBER OF YOUR UNDERTAKING
(ONLY FOR EU COMPANIES, FOR NON-EU COMPANIES USE LINK BELOW).
 [\(What is VAT?\)](#)

CHECK

ARE YOU REPRESENTING A CUSTOMS AUTHORITY?

PROVIDE THE REFERENCE NUMBER OF YOUR CUSTOMS AUTHORITY 

CHECK

If you are a non EU company [register here](#).

If you are an Auditor company [register here](#).

LINK: <https://webgate.ec.europa.eu/fgas/>
Available from ca. mid-February 2020

Registration of interested auditors (II)

- Contact details
- Contact person
- Accreditation
- Countries
- Languages
- Bulk/Equipment Verification

REGISTRATION FORM

ORGANISATION IDENTIFICATION

ORGANISATION NAME
Test Auditor Organization

ORGANISATION DETAILS

STREET*
Sesenne Street

NUMBER
123456789

POSTAL CODE
1000

CITY*
Brussels

COUNTRY*
Belgium

TELEPHONE*
+326545678

WEBSITE

CONTACT PERSON

USER NAME
User2

LAST NAME
User2

FUNCTION

EMAIL
user2@rock.ec.europa.eu

ACCREDITATION

ARE YOU ACCREDITED PURSUANT TO DIRECTIVE 2005/60/EC?
 Yes No

ACCREDITATION NUMBER
DD333CEPPPP22

ISSUING MEMBER STATE
Belgium

AND YOU ACCREDITED TO VERIFY FINANCIAL STATEMENTS IN ACCORDANCE WITH THE LEGISLATION OF ONE OR MORE MEMBER STATES?
 Yes No

ACCREDITATION NUMBER
DD333CEPPPP22

ISSUING MEMBER STATE
Belgium

ADD

ACCREDITATION NUMBER
LT333CEPPPP22

ISSUING MEMBER STATE
Lithuania

ADD

PLEASE SELECT EU MEMBER STATES YOU OFFER SERVICES IN THE VERIFICATION PROCESS

ADD

EU MEMBER STATES YOU ARE SERVING IN THE VERIFICATION PROCESS

Belgium

Cyprus

France

QUESTIONS

DO YOU OFFER VERIFYING SERVICES OF PRODUCERS AND IMPORTERS OF IFCs ACCORDING TO ART. 20(2) OF REGULATION 1272/2013?
 Yes No

DO YOU OFFER VERIFYING DECLARATIONS OF CONFORMITY AND UNDERLYING DOCUMENTATIONS OF IMPORTERS OF REFILL GAS, AIR CONDITIONING AND HEAT PUMP EQUIPMENT CHARGED WITH IFCs ACCORDING TO ART. 21(2) OF REGULATION 1272/2013?
 Yes No

PLEASE SELECT AVAILABLE LANGUAGES FOR AUDITING PROCESS

ADD

AVAILABLE LANGUAGES FOR AUDITING PROCESS

Hangarian

French

Yish

CONSENT

Do you agree that your company name is displayed in a list available to all companies seeking an Auditor?

SAVE

List of auditors visible to companies

European Commission > Climate Action > Policies > Fluorinated Gases > Portal

APPLE INC. [TEST] HOME PROFILE

LIST OF REGISTERED AUDITORS

SELECT COUNTRY IN WHICH YOU NEED AUDITOR TO COME

Latvia

VERIFICATION TYPE	SERVICING COUNTRIES	AVAILABLE LANGUAGES	ORGANISATION NAME	ACCREDITATION TYPE	ACTION
ALL		ALL		ALL	
Equipment	AT,FR,LV	CROATIAN,CZECH,ENGLISH,ITALIAN	Auditors Acme Inc. v2	National	CONTACT
Bulk	LV	FINNISH,LITHUANIAN	org name 2	National	CONTACT

CURRENT_VERSION_MAVEN - CURRENT_DATE_MAVEN | [Top](#) [Contact](#) · [Legal notice](#)

E-mail requesting contact to auditor

MESSAGE PREVIEW

[FGAS] Contact Details of Apple Inc. [TEST]

~~True - This is a TEST. Please do not consider.~~

To:
CC:
BCC:
ReplyTo: CLIMA-ODS2-TEST@ec.europa.eu
Dear Madam/Sir,

This is an automatic email from the Fgas Portal and HFC Licensing System. Your company asked to be included in a list of auditing companies that are accredited either (i) pursuant to Directive 2003/87/EC and/or (ii) to verify financial statements according to national law of a Member State. The initiator of this email is an undertaking that is affected by Article 19 of the Fgas Regulation, i.e. needs to have their annual reports verified independently, and seeks to find an independent auditor for this purpose. Please take up contact directly with the initiator if you are interested in pursuing this further, by writing to the specified email(s).

- User1 User1 user1@mock.ec.europa.eu

DO NOT REPLY TO THIS EMAIL.

This message is intended for the use of the addressee only and may contain information that is privileged and confidential. If you are not the intended recipient, you are notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by return of this e-mail.

CAPTCHA :

01208 [Refresh captcha](#)

CANCEL SEND