



REPUBLIC OF ESTONIA  
MINISTRY OF THE ENVIRONMENT

# Benefits of using SharePoint

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6<sup>th</sup> Compliance Conference, Brussels

# What is SharePoint?

## Compliance Forum – Communication

Compliance Forum - Communication Platform



Compliance Forum - Communication Platform

Home

Compliance Conference

TF A&V

TF Aviation

TF Monitoring

TF E-reporting

TF CCS

View All Site Content

### Pictures

- Compliance Forum Pictures

### Documents

- Shared Documents

### Lists

- Calendar
- Contacts

### Sites

### People and Groups

### Announcements

- |   |                  |
|---|------------------|
| <a href="#">EU ETS Compliance Forum Bulletin Issue Nr. 6 October 2015</a> | 22/10/2015 11:21 |
| by Dekkers, Chris   |                  |
| <a href="#">EU ETS Compliance Forum Bulletin Issue Nr. 5 March 2015</a>   | 22/10/2015 10:56 |
| by Dekkers, Chris   |                  |
| <a href="#">EU ETS Compliance Forum Brochure updated</a>                  | 23/03/2015 19:21 |
| by Dekkers, Chris   |                  |
| <a href="#">EU ETS Compliance Forum bulletin_Issue 4 (September 2014)</a> | 31/10/2014 15:17 |
| by Rankin, Erika  |                  |
| <a href="#">EU ETS Compliance Forum brochure</a>                          | 31/10/2014 15:14 |
| by Rankin, Erika  |                  |

(More Announcements...)

### Calendar

There are currently no upcoming events.

# How to use SharePoint to your benefit and communication with other TF members?

## ***SharePoint is the major instrument for communication of the Compliance Forum***

- Simple access to information
- All the relevant information from one place
  - TF Monitoring & Reporting
  - TF Accreditation & Verification
  - TF Aviation
  - TF E-reporting
  - TF CCS
- Contact lists of TF members
- Team discussions
- Questions & Answers sheets

# Convenient Access to information

Compliance Forum - Communication Platform



[Home](#) [Compliance Conference](#) [TF A&V](#) [TF Aviation](#) [TF Monitoring](#) [TF E-reporting](#) [TF CCS](#)

[View All Site Content](#)

## Documents

- [Shared Documents](#)
- [Work Plan - TOR](#)
- [Task Force Meetings](#)
- [Technical issues](#)
- [Technical Papers & Other Inputs](#)
- [2014 A&V Forum](#)

## Lists

- [Calendar](#)
- [Tasks](#)

## Discussions

- [Team Discussion](#)

## Sites

## People and Groups

[Compliance Forum - Communication Platform](#) > [TF A&V](#)

[Accreditation & Verification Guidance](#)

## Announcements

**next TF meeting on 10 December in Helsinki**  
by Kleijn, Margreet

22/10/2015 16:13

## Calendar

There are currently no upcoming events.

# All relevant information from one place

Compliance Forum - Communication Platform

## Monitoring

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[TF Aviation](#)

[TF Monitoring](#)

[TF E-reporting](#)

[TF CCS](#)

[Compliance Forum - Communication Platform](#) > [Monitoring](#) > [Meetings & Events](#)

## Meetings & Events

[View All Site Content](#)

### Sites

#### Documents

- Meetings & Events
- Questions and Answers
- ! Work Program, Terms of Reference etc.
- Biogas from a Gas Network
- Art. 21 chapter 5 guidance amendments
- Data Gaps
- Revision Annex VII
- Sanctioning Practice
- Shared Cross-linked Documents - MRG, Drafts etc.
- PostMRR Archive




### Lists

Documents and Presentations for upcoming and held Meetings and Events

[New](#) ▾

[Upload](#) ▾

[Actions](#) ▾

Type	Name
	20th meeting, xx February 2016, Oslo
	19th meeting, 29 September 2015, The Hague
	18th meeting, 23 April 2015, Warrington
	17th Meeting, 10 October 2014, Berlin
	16th meeting, 20 May 2014, Berlin
	15th Meeting, 24 February, 2014, Berlin
	14th Meeting, 12 September, 2013, Birmingham
	13th Meeting, 1 July, 2013, Berlin
	12th Meeting, 17 April, 2013, The Hague

# Team discussions

Compliance Forum - Communication Platform



- Home
- Compliance Conference
- TF A&V
- TF Aviation**
- TF Monitoring
- TF E-reporting
- TF CCS



Compliance Forum - Communication Platform > Aviation > Team Discussion

## Team Discussion

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### Sites

### Documents

- [Shared Documents](#)
- [Work Plan - TOR](#)
- [Special Events - Conference](#)
- [Task Force Meetings](#)
- [Technical Issues](#)
- [Enforcement & Penalties](#)
- [Commission Docs \(MRG, FAQ's\)](#)
- [Eurocontrol Docs \(ETS-SF\)](#)
- [Verification Guidance](#)
- [Other relevant Docs](#)

### Lists

Use the Team Discussion list to hold newsgroup-style discussions on topics relevant to your team.

Actions ▾

Subject

[Suggestions and Input from TF Aviation to TWGs on MR and AV Regulation](#)

[Request on opinion from other CAs on Tax Free goods on board an aircraft](#)

[Suggestions for how to review AER and TK reports submitted by AOs](#)

[First Experiences with Compliance by AOs and Enforcement Actions and the Usefulness of EU ETS](#)

[Verification and Accreditation - First Experiences](#)

[Approach to Incomplete Applications for Free Allowances](#)

[Reaction on FAQ proposal on biomass fuel used in aviation](#)

[Comments on FAQ Nr. 2.19: Change of AO from one MS to another MS](#)

# Questions & Answers – possibility to keep full record of Q&A

Compliance Forum - Communication Platform

## Monitoring

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[TF A&V](#)

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[Compliance Forum - Communication Platform](#) > [Monitoring](#) > [Questions and Answers](#)

## Questions and Answers

[View All Site Content](#)

### Sites

### Documents

- Meetings & Events
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### Lists

Via E-Mail exchanged questions and answers, and discussed questions and answers at TF meetings.

[New](#) ▾

[Upload](#) ▾

[Actions](#) ▾

Type

Name



[MRR\\_FAQs\\_2013\\_2014\\_2015](#)

# Next steps?

## First step – to update the SharePoint

- A major effort is being made to update manuals, contacts, announcements etc.
- Much better use can be made from SharePoint from now on

## Second step:

- Start discussions on how to make better use of SharePoint
- Make yourselves fully comfortable with SharePoint
  - how to upload and create documents?
  - how to check in/out and change documents?
  - how to change and add contact details?
- Actively use SharePoint – only then we can make best use of it





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# Thank you!

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