



Delegating Authorizations

Guidance on

**How to pass on autorizations as an
authorization manager**

20/01/2017

Info

The delegation of authorization function is only available for companies that defined themselves as authorization managers in their business specifications.

A delegation of a delegation is not possible

The importer of equipment must hold a (delegated) authorization at the time of import. It must be issued in the HFC Registry. Solely contractual agreements are not sufficient anymore.

Click on the tabs indicated by the red boxes and arrows.



CLIMATE ACTION

F-Gas

European Commission > Climate Action > Policies > Fluorinated Gases > Portal

MY ORGANISATIONS

Please select your organisation:

| ORGANISATION NAME | STATUS | ACTION |
|---|--------|--------------|
| NMORGANIZATION--9401 (VAT9401) | VALID | ENTER |
| TEST FGAS --14445 (has authorizations) (VAT14445) | VALID | ENTER |
| TEST FGAS--9914 (can receive delegations) (VAT9914) | VALID | ENTER |

REGISTER NEW ORGANISATION

Log into the FGas Portal at <https://webgate.ec.europa.eu/ods2/> and enter the company profile you would like to make changes to.

WELCOME USER2 USER2

YOU ARE IDENTIFIED AS NMORGANIZATION--13870

Click on "PROFILE".

MESSAGE BOARD:

NOTICE OF DECLARATIONS FOR 2017 QUOTA

The dates of the declaration period for 2017 quota have been published in the official journal. Companies wishing to apply for import and production of HFCs should make a declaration in the HFC Registry in the period 1 April - 31 May 2016.

See: http://eur-lex.europa.eu/legal-content/EN/TXT/?uri=OJ:JOC_2016_026_R_0007

[2016-01-26]

UPDATE OF GUIDANCE FOR EQUIPMENT IMPORTERS

HELP:

- [Read the security notice](#) AND [privacy statement](#)

USEFUL LINKS:

- [New Fgas Regulation](#) No 517/2014
- List of [Incumbent Companies](#)
- New [Reporting Obligations](#) for companies
- DG Clima [F-gas website](#)
- [Guidance on Reporting and other issues](#)

Status
VALID

PROFILE OF NMORGANIZATION--9401 (ID : 9401)

ORGANISATION DETAILS:

| | | |
|----------------------|----------------|----------------------|
| ORGANISATION NAME * | TELEPHONE * | WEBSITE |
| NMORGANIZATION--9401 | +321239401 | http://www.x9401.com |
| STREET * | NUMBER | POSTAL CODE * |
| str--7499 | 1 | cp7499 |
| CITY * | COUNTRY * | |
| Bristol | United Kingdom | |
| VAT NUMBER * | | |
| VAT9401 | | |

Check if your EU VAT number is valid or check with your Member State authority

USERS:

| FIRST NAME | LAST NAME | E-MAIL | ACTIONS |
|-------------|-------------|----------------------------|---------|
| fname--3589 | lname--3589 | 3589email@climaOds2010.yyy | |
| User1 | User1 | user1@mock.ec.europa.eu | |

QUESTIONS:

BUSINESS SPECIFICATIONS:

| | |
|---|--|
| ARE YOU A PRODUCER/IMPORTER OF HFCS * | ARE YOU AN EXPORTER OF HFCS * |
| <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| ARE YOU A PRODUCER/IMPORTER/EXPORTER OF OTHER FLUORINATED GREENHOUSE GASES (NON-HFCS) LISTED IN ANNEX I OR II * | ARE YOU AN UNDERTAKING USING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II AS FEEDSTOCK * |
| <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| ARE YOU AN UNDERTAKING IN RECEIPT OF EXEMPTED HFCS * | ARE YOU IMPORTING PRODUCTS AND EQUIPMENT CONTAINING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II * |
| <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| ARE YOU AN UNDERTAKING DESTROYING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II * | ARE YOU MANAGING AUTHORISATIONS FOR IMPORTERS OF REFRIGERATION, AC AND HEATPUMP EQUIPMENT CONTAINING HFCS? * |
| <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No |

[SHOW BUSINESS SPECIFICATIONS HISTORY](#)

[SHOW REGISTRATION HISTORY](#)

EDIT

You can see the Fgas Portal ID of your undertaking here. Ask the companies you would like to delegate to for their registered name and this ID.

Click on EDIT at the bottom of the page.



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| FIRST NAME | LAST NAME | E-MAIL | ACTIONS |
|-------------|-------------|----------------------------|---------|
| fname--3589 | lname--3589 | 3589email@climaOds2010.yyy | |
| User1 | User1 | user1@mock.ec.europa.eu | |

QUESTIONS:

BUSINESS SPECIFICATIONS:

ARE YOU A PRODUCER/IMPORTER OF HFCS * Yes No

ARE YOU A PRODUCER/IMPORTER/EXPORTER OF OTHER GREENHOUSE GASES (NON-HFCS) LISTED IN ANNEX I OF THE UNFCCC * Yes No

ARE YOU AN UNDERTAKING IN RECEIPT OF EXEMPTED HFCs * Yes No

ARE YOU AN UNDERTAKING DESTROYING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II * Yes No

ARE YOU A MANUFACTURER OF REFRIGERATION, AC AND HEATPUMP EQUIPMENT CONTAINING HFCS * Yes No

ARE YOU A MANUFACTURER OF REFRIGERATION, AC AND HEATPUMP EQUIPMENT CONTAINING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II * No Yes

ARE YOU A MANUFACTURER OF REFRIGERATION, AC AND HEATPUMP EQUIPMENT CONTAINING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II * No Yes

PLEASE CONFIRM

This action will require submitting an update. Do you want to update the organisation information?

YES NO

SHOW BUSINESS SPECIFICATIONS HISTORY



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BUSINESS SPECIFICATIONS:

Please answer the following questions.

ARE YOU A PRODUCER/IMPORTER OF HFCS *

Yes No

ARE YOU A PRODUCER/IMPORTER/EXPORTER OF OTHER FLUORINATED GREENHOUSE GASES (NON-HFCS) LISTED IN ANNEX I OR II *

Yes No

ARE YOU AN UNDERTAKING IN RECEIPT OF EXEMPTED HFCS *

Yes No

ARE YOU AN UNDERTAKING DESTROYING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II *

ARE YOU AN EXPORTER OF HFCS *

Yes No

ARE YOU AN UNDERTAKING USING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II AS FEEDSTOCK *

Yes No

ARE YOU IMPORTING PRODUCTS AND EQUIPMENT CONTAINING FLUORINATED GREENHOUSE GASES LISTED IN ANNEX I OR II *

Yes No

ARE YOU MANAGING AUTHORISATIONS FOR IMPORTERS OF REFRIGERATION, AC AND HEATPUMP EQUIPMENT CONTAINING HFCS? *

Yes No

Now you are able to change your business specifications. Clicking YES here and defining yourself as a authorization manager will provide access to the authorization delegation function.

SHOW SPECIFICATIONS HISTORY

SHOW REGISTRATION HISTORY

UNDO

Click on "SAVE" at the bottom once all changes have been made.

SAVE



CLIMATE ACTION

F-Gas

European Commission > Climate Action > Policies > Fluorinated Gases > Portal

NMORGANIZATION--9401

HOME

PROFILE

HFC REGISTRY

REPORTING

THE FORM HAS BEEN SAVED

Status

VALID

Make sure this message appears. The profile is now updated.

PROFILE OF NMORGANIZATION--9401 (ID : 9401)

ORGANISATION TYPE:

Company (undertaking)

EU Customs authority

ORGANISATION DETAILS:

ORGANISATION NAME *

NMORGANIZATION--9401

TELEPHONE *

+321238999

WEBSITE

http://www.x9401.com

STREET *

str--7499

NUMBER

1

POSTAL CODE *

cp7499

CITY *

Bristol

COUNTRY *

United Kingdom

VAT NUMBER *

VAT9401

[Check if your EU VAT number is valid or check with your Member State authority](#)

WELCOME TO THE HFC REGISTRY

This is the HFC Registry, as mandated by Art. 17 of Regulation (EU) No 517/2014.

Only producers and importers of bulk HFCs, undertakings supplying or in receipt of exempted HFCs [according to Art. 15(2)] and importers/manufacturers of RAC equipment pre-charged with HFCs need to access the Registry. If any of these apply to your organisation, this must be specified in the business specifications of your profile.

MY QUOTAS:

This part of the HFC Registry is for importers and producers of bulk HFCs. It allows them to see their allocated reference values and quotas as well as make and receive quota transfers.

NOT APPLICABLE

MY DECLARATIONS:

This part of the HFC Registry allows importers and producers of bulk HFCs to make their yearly declarations of quota need.

NOT APPLICABLE

MY AUTHORIZATIONS:

This part of the HFC Registry allows importers and producers of bulk HFCs to authorise the use of quota allocated to them to importers/manufacturers of precharged refrigeration, air conditioning and heatpump equipment. Such an authorisation allows the importers of precharged equipment to account for gases imported inside the equipment under the quota system (Art. 14)

ACCESS MY
AUTHORIZATIONS

If a company reports to have used authorizations directly, it is uploaded here retrospectively after the conclusion of reporting.

AUTHORIZATION BALANCE FOR NMORGANIZATION--14445

QUOTA AUTHORIZATION BALANCE PER YEAR

| YEAR | BALANCE FROM PREVIOUS YEAR | AUTHORIZATION RECEIVED | AUTHORIZATION USED | AUTHORIZATION DELEGATED | END YEAR BALANCE |
|------|----------------------------|------------------------|--------------------|-------------------------|------------------|
| 2015 | 0 | 564983 | 0 | 0 | 564983 |
| 2016 | 564983 | 500000 | 0 | 0 | 1064983 |

AUTHORIZATIONS FOR NMORGANIZATION--14445

This part of the HFC Registry is for importers and producers of bulk HFCs as well as for importers and manufacturers of precharged equipment. The bulk HFC importers/producers can authorise the use of (parts of) their quota to equipment importers and manufacturers for compliance with Art. 14. Equipment importers and manufacturers can receive and list their authorisations obtained. The manufacturers of equipment can also delegate their received authorisations to importers of precharged RAC equipment.

Click on an authorization to delegate (parts of) it.

LIST OF ALL MY AUTHORIZATIONS AND DELEGATIONS

| SUBMISSION DATE | STATUS | TRANSACTION | TYPE | GRANTOR | BENEFICIARY | AMOUNT (TONNES OF CO2 EQUIVALENT) | ACTIONS |
|-----------------|--------|---------------|------|--|---|-----------------------------------|---|
| 13/06/2016 | VALID | DELEGATION | OUT | TEST FGAS --14445 (has authorizations) | TEST FGAS--9914 (can receive delegations) | - 100 |  |
| 16/12/2015 | VALID | AUTHORIZATION | IN | NMORGANIZATION--9937 | TEST FGAS --14445 (has authorizations) | + 64 983 |  |



QUOTA AUTHORIZATION BY NMORGANIZATION--9937

| Status | Issued on | Long number |
|--------|------------|-----------------------------|
| VALID | 18/12/2015 | PRO-PA03-APPL-2015-00000102 |

QUOTA HOLDER DETAILS

| | | | | |
|---|----------|-------------------------|---|---------------------|
| ORGANISATION NAME NMORGANIZATION--9937 | | TELEPHONE +321239937 | WEBSITE http://www.x9937.com | |
| STREET str--7844 | NO. 1 | POSTAL CODE cp7844 | CITY Petaling Jaya , Selangor Darul Ehsan- | COUNTRY Malaysia |
| VAT NUMBER | | | | |

Here you see the details of the original authorization received.

RECIPIENT OF AUTHORISATION

Please provide the ID and the name of the beneficiary.
Please ask your beneficiary to give you this information (the ID of a company is found under the "Profile" tab).

| | |
|-------------------------|--|
| BENEFICIARY ID 14445 | BENEFICIARY NAME TEST FGAS --14445 (has authorizations) |
|-------------------------|--|

AMOUNT AUTHORISED

Please provide the amount of quota to be authorized.

| | |
|--------------|--|
| YEAR 2015 | AMOUNT (TONNES OF CO2 EQUIVALENT) 64983 |
|--------------|--|

I confirm that the corresponding HFC quantities are physically supplied to the undertaking

This field contains a list of all delegations issued with this specific authorization.

DELEGATION OF AUTHORIZATIONS

HIDE DELEGATIONS

| STATUS | DATE | BENEFICIARY NAME | BENEFICIARY COUNTRY | AMOUNT DELEGATED (TONNES OF | ACTIONS |
|--------|------------|--|---------------------|-----------------------------|---------|
| Valid | 14/06/2016 | TEST FGAS--9914 (can receive delegations) (ID: 9914) | Belgium (BE) | 60000 | |

Remaining from this authorization (tonnes of CO2 equivalent): 4979

MAKE A DELEGATION

Make a new delegation.



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DELEGATION OF AUTHORIZATION BY TEST FGAS --14445 (HAS AUTHORIZATIONS)

GRANTOR DETAILS

ORGANISATION NAME* TELEPHONE* WEBSITE

STREET* NO. POSTAL CODE* CITY* COUNTRY*

VAT NUMBER*

RECIPIENT OF DELEGATION

Please provide the ID and the name of the beneficiary.
Please ask your beneficiary to give you this information (the ID of a company is found under the "Profile" tab).

BENEFICIARY ID* BENEFICIARY NAME*

AMOUNT DELEGATED

Please provide the amount of quota to be delegated.

AMOUNT (TONNES OF CO2 EQUIVALENT)*

Remaining from this authorization (tonnes of CO2 equivalent): 4979

OTHER INFORMATION:

COMMENTS FROM UNDERTAKING

1. Fill in the details of the quota beneficiary.

Ask your beneficiary for these details if not known.

2. Fill in the amount to be authorized.

3. By clicking "SUBMIT", the delegation is sent to the importer for acceptance.



Thank You!

For questions or more information, please visit our [website](#)

Read the [information for importers of equipment containing fluorinated greenhouse gases](#)

Or contact us at CLIMA-HFC-REGISTRY@ec.europa.eu