



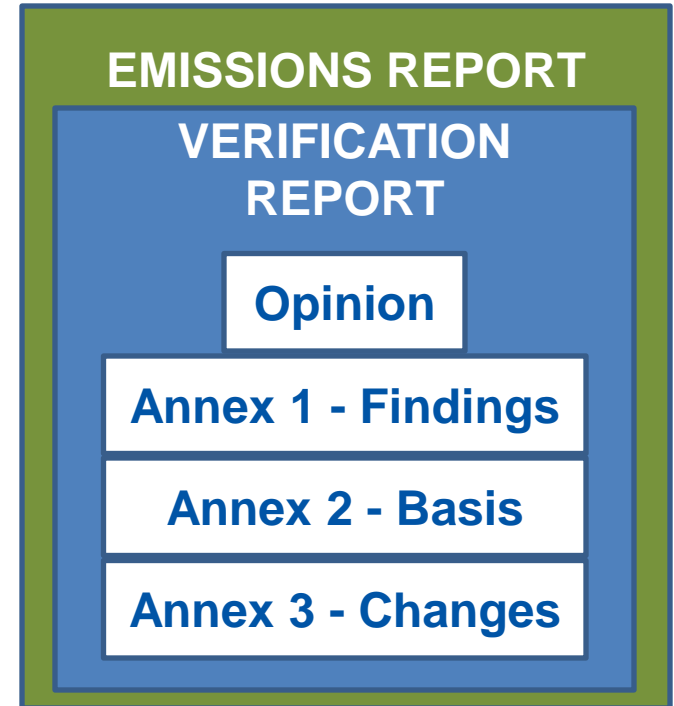
A&V Forum

Documenting and reporting the
verification

...taking responsibility

Reporting the verification

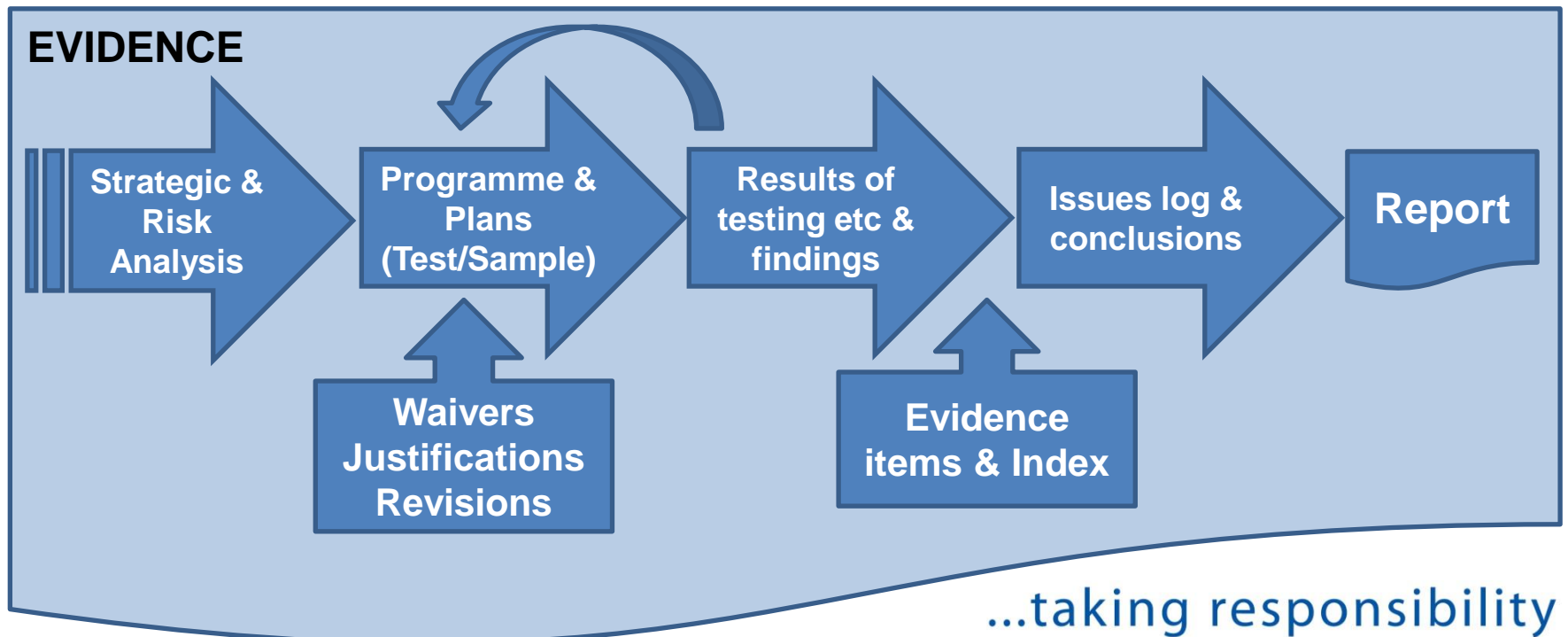
- Verification Report Template =
 - Transparency
 - Consistency
 - Completeness
 - Comparability
- Template provides for –
 - Summary of status
 - Logging of issues
- Challenges (to be) addressed =
 - Relationship to a specific report version
 - Clarity of the basis of work and the criteria applied to work
 - Standard language for expressing the opinion



...taking responsibility

Purpose of the report

- The report –
 - provides user accessible output & harmonisation
 - is evidence based
 - clearly relates to internal documentation of process





Records supporting the report

- Definition (AVR Article 3(20))— internal verification documentation (IVD) :
 - *“all internal documentation that a verifier has compiled to record all documentary evidence and justification of activities that are carried out for the verification.....”*
- AVR Article 24(f) - *“the verifier shall - ensure that the verification process is **fully documented** in the IVD and that a final judgement in the verification report can be given”*
- AVR Article 26(2) - *IVD to be drafted in such a manner that the IR and NAB can assess whether the verification has been performed in accordance with the AVR.*
- *This is NOT new!*

...taking responsibility



Supporting tools & guidance

- KGN6 – Verification report
- Template – Verification report
 - Opinion – Installations
 - Opinion – Aviation
 - Annexes 1-3 – All
- Exemplar Verification reports –
 - Aviation
 - Installations

All available from :

http://ec.europa.eu/clima/policies/ets/monitoring/documentation_en.htm

...taking responsibility