



WEBINAR

Independent Verification for HFC bulk importers/producers in line with obligations under the F-gas Regulation

January 2020

Outline Webinar Verification (bulk HFCs)

A. Introduction into the obligations for companies (by DG CLIMA, European Commission)

B. Practical guidance to the verification process (by verico SCE)
Specific Q&A Understanding Parts A & B

C. How to upload the VR to the BDR (by Oeko-Institute)

D. What if the verification process detects problems? (by DG CLIMA, European Commission)

E. How to find an auditor? (by DG CLIMA, European Commission)
Specific Q&A Understanding Parts C,D & E

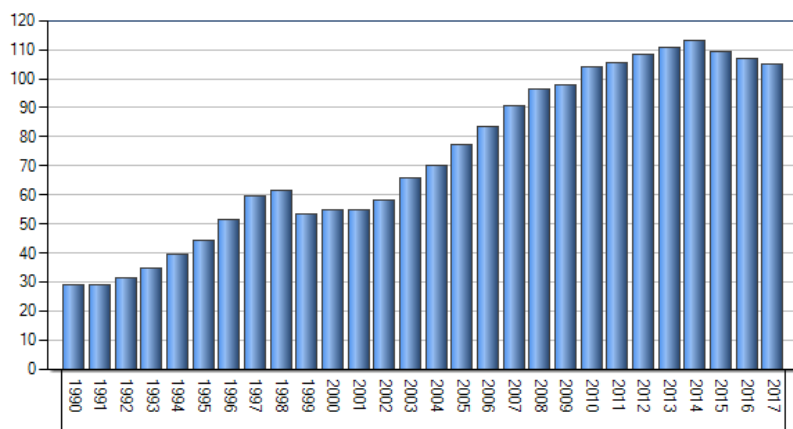
F. General Q&A Session

Part A. Introduction to the obligations for companies as relevant to verification

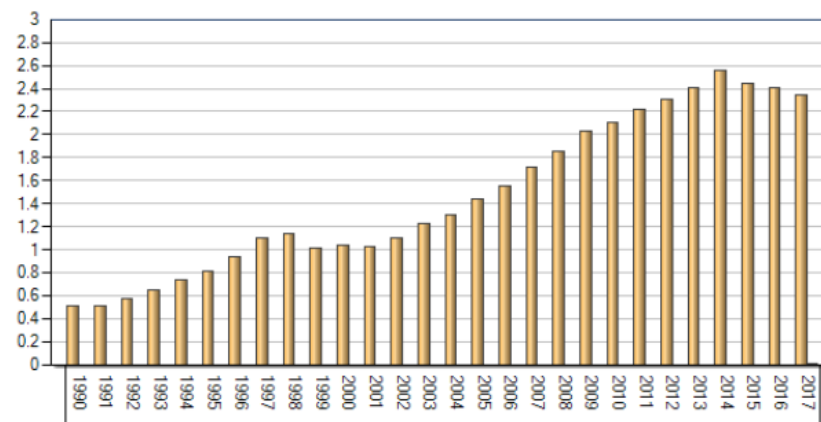
presented by DG CLIMA

EU HFC emissions

Total HFC emissions (MTCO₂e)

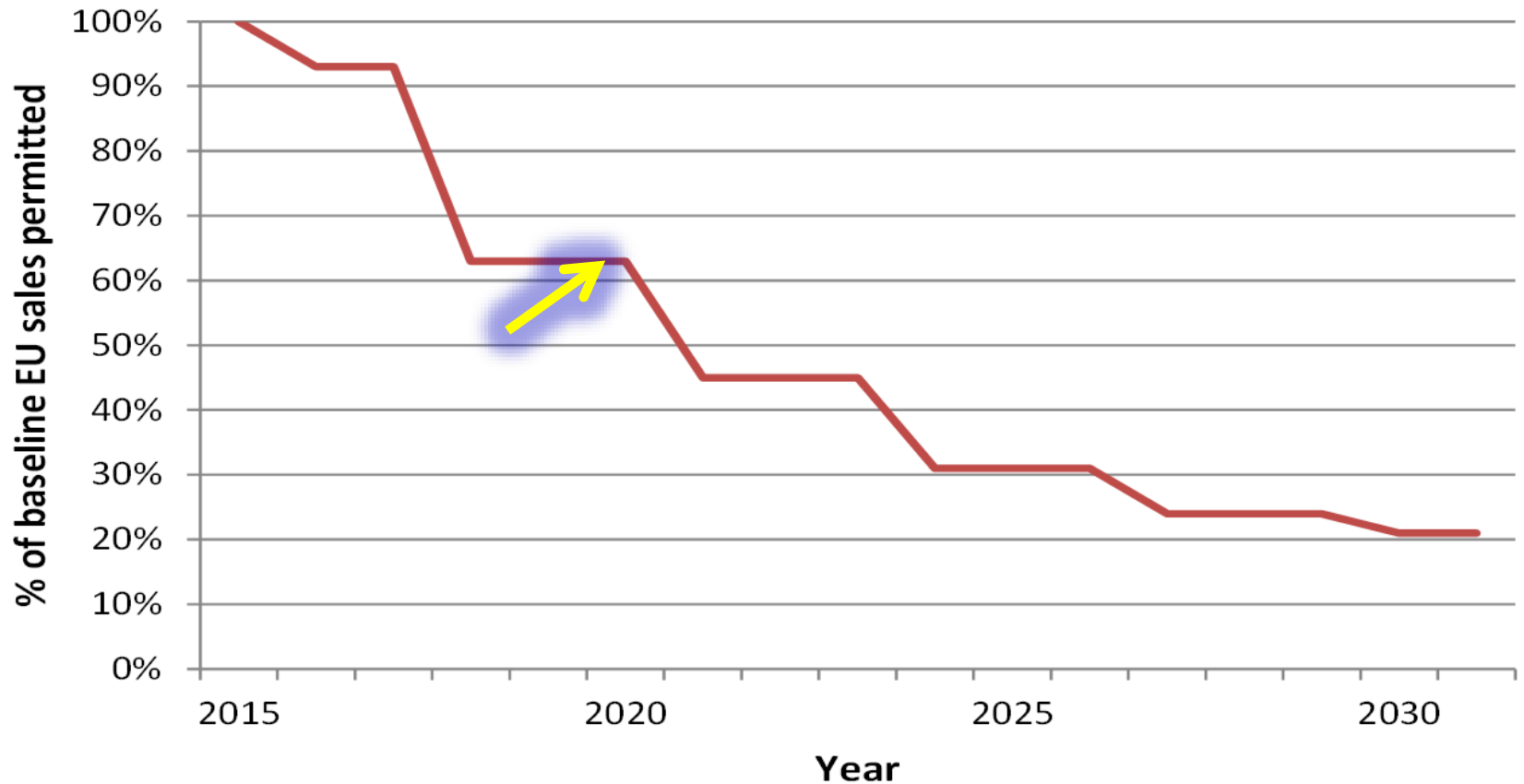


HFC emissions as % of total greenhouse gases



Source: EEA greenhouse gas data viewer

EU Phase Down Profile



- **Placing of HFC on the market (import or production) is restricted and reduces over time**

EU Quota system in a



- Companies importing or producing HFCs (bulk!) get **HFC quota** every year,
 - either based on (i) market share of reference periods (“reference value”),
 - (ii) pro rata from a reserve (“annual declaration for quota”), or
 - (iii) by transfer from a quota holder
- Quotas are given in **CO2 equivalent**
 - With same quota more metric tonnes of climate-friendly HFCs can be put on the market
- A company can only place quantities of bulk HFCs on the EU market up to their **annual quota limit**
 - Placing on the market** means EU production or import into the EU using the procedure “**release for free circulation**”
- All HFCs in **pre-charged RAC equipment** need to be accounted for in the quota system, but compliance is achieved differently (usually via “quota authorisations”)

REGULATION (EU) No 510/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL

of 16 April 2014

laying down the trade arrangements applicable to certain goods resulting from the processing of agricultural products and repealing Council Regulations (EC) No 1216/2009 and (EC) No 614/2009

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 43(2) and Article 207(2) thereof,

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national Parliaments,

Having regard to the opinion of the European Economic and Social Committee ⁽¹⁾,Acting in accordance with the ordinary legislative procedure ⁽²⁾,

Whereas:

Some relevant obligations

- *Placing on the market of **non-refillable containers** is prohibited!*
- *Containers must be labelled appropriately*
e.g. HFC name, quantity in weight and CO₂, GWP (Art. 12)
very important to label quota-exempted gases, polyols as such
- *Reports on imports/exports/production etc. (Art. 19) need to be submitted annually by 31 March, for previous year*
- *Need to register in Fgas Portal & HFC Licensing System:*
<https://fgas-licensing.ec.europa.eu/>
- *NIL report: to avoid being reminded*

Verification obligations

Reason: Ex post control of HFC quotas
(also: ex ante control at border)

- Annual verification required (!) if above threshold
i.e. Placing on the market (9C in reporting sheets) exceeds 10 000 tCO₂eq annually or any use of export exemption
- By 30 June each year for activities of previous calendar year
- Must be forwarded to authorities (MS, EC) upon request
i.e. uploaded into reporting tool

Independent Auditors

Recommendation: Companies to look for an auditor well in advance of the verification deadline!

Who can be the independent auditor?

- accredited pursuant to ETS-Directive 2003/87/EC; or
- accredited to verify financial statements in accordance with the legislation of the Member State concerned.

Some practical guidance to come in the next sessions...

Where to get more info?

Quota system:

[F-gas Portal & HFC Licensing System: Quota allocation, authorisation and reporting \(europa.eu\)](#)

Legislation:

[EU legislation to control F-gases \(europa.eu\)](#)

Guidance documents:

[Fluorinated greenhouse gases \(europa.eu\)](#)

Including the document: „Verification by Auditors“

https://ec.europa.eu/clima/sites/clima/files/f-gas/docs/guidance_to_verifiers_en.pdf

„List of National Authorities“

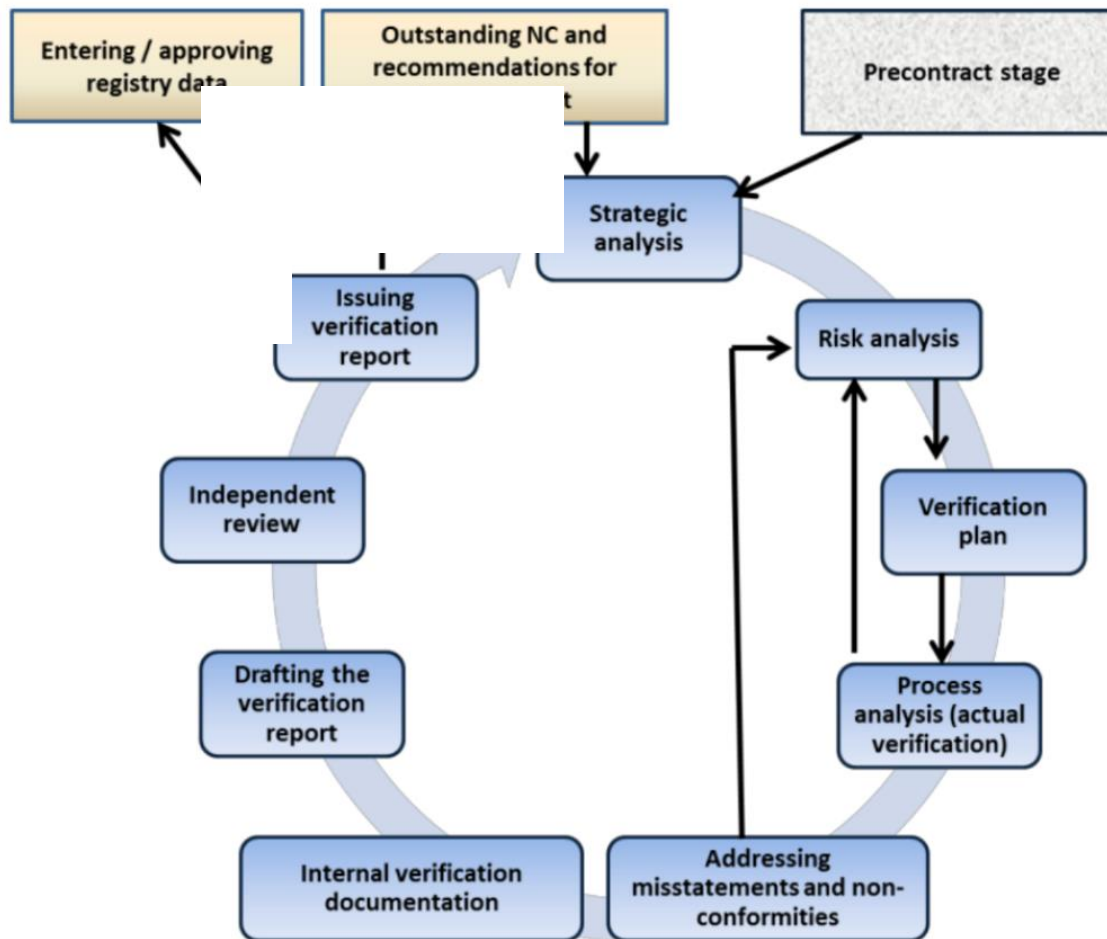
https://climate.ec.europa.eu/document/download/12305969-23c0-4b3b-9cc7-81d5e5928383_en?filename=policy_f-gas_contact_list_en_0.pdf

Part B. Practical guidance to the verification process

presented by verico SCE



Verification process (general)



Risk assessment – steps to do (1)

Steps	To Do	Questions
Inherent Risks		
1	Identify	Where in the data trail errors or deviations may happen?
2	Assess	What is the probability and the impact of this risks in relation to the F-Gas reporting?
3	Minimise	Which measure for avoidance and control need to be implemented to minimise this risks?

Risk assessment – steps to do (2)

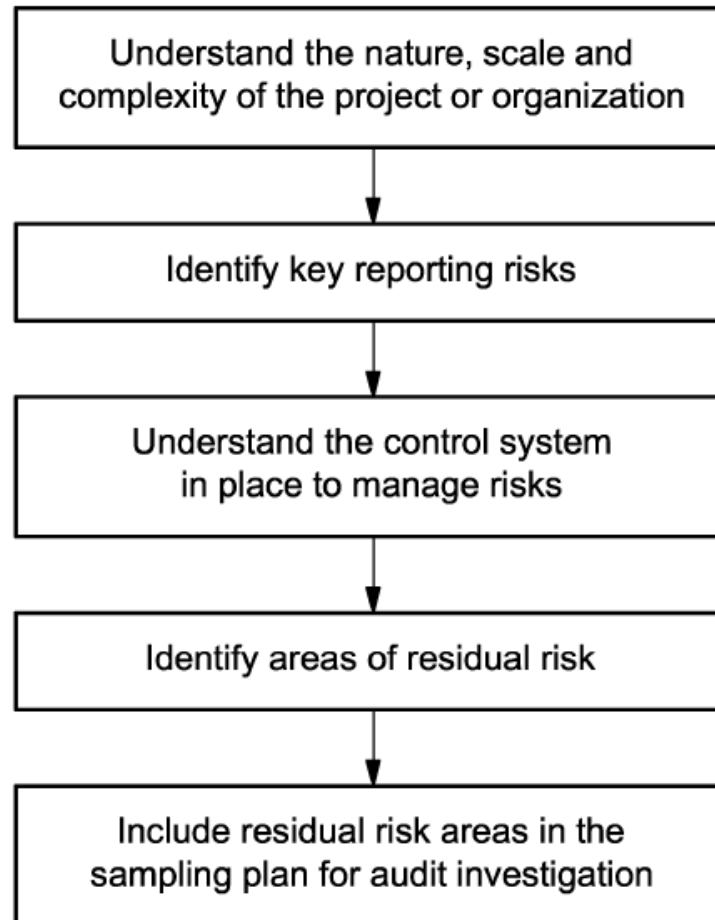
Steps	To Do	Questions
Inherent Risks		
4	Identify	What are the risks of the implemented measures of step 3?
5	Minimise	Which measures help to minimise the identified control risks?
6	Report	<ul style="list-style-type: none"> - Causes for errors and mistakes - Method, how the risk has been identified and assessed - Explain why the control measures are sufficient to mitigate the risks

Risk analysis – risk assessment

- Ranking risks as high, medium and low risks in relation to their likelihood to give rise to misstatements and their impact on the reported data

Likelihood	Very High					
	High					
	Moderate					
	Low					
	Very Low					
		Very low	Low	Moderate	High	Very High
		Severity / Impact				

Risk based approach



Sampling approach

Complete data check

Random sampling

- Simple random sampling
- Stratified random sampling
- Systematic sampling
- Cluster sampling
- Multi-stage sampling

Practical example: bulk verification for mid-sized organisation (1)

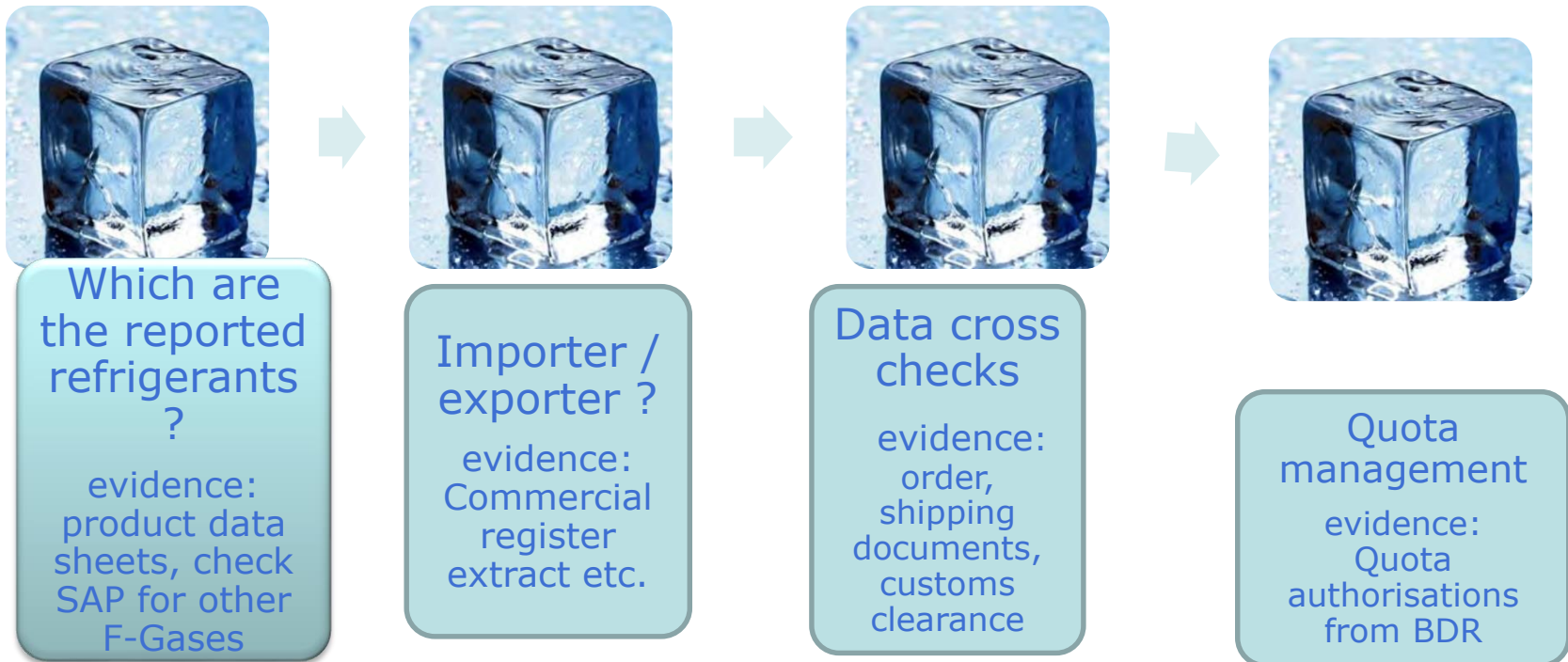
a procedure description for compilation of F-Gas report acc. EU 517_2014 für reporting entity and reporting year

Inhalt

Procedure description for compilation of F-Gases Report acc. EU517/2014 by client xyz for the reporting XXXX	2
Products concerned in the xxx Report	2
Editorial responsibility F-Gas Report.....	2
EU production data	2
Import Data	2
Export Data	3
Stock Data	3
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Pure refrigerants / components.....	4
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Practical example: bulk verification for mid-sized organisation (2)

Reasonable level of assurance, materiality: 5%



Last but not least: declaration of completeness

Practical example: bulk verification for mid-sized organisation (3)



Backbone of F-Gas reporting: Data management and control system

The Lead auditor has to make his decision:

- Data management covers all aspects of a state of the art quality management system (QMS) incl. qualification documented procedures and control, data archiving and internal verification.
- Data management outlines aspects of QMS incl. qualification documented procedures and control, data archiving and internal verification in a non-comprehensive manner.
- Data management does not follow a documented QMS.

Verification opinion types

Advance notice of audit termination:

If information regarding conditions – fraud – comes to know within the F-Gas audit an early termination of the audit may be decided.

Positive Opinion:

If the opinion about the F-gas report statement is positive, then it is sent to the F-Gas reporting entity for final evaluation; and if there are no negative comments by the F-Gas reporting entity it is finalized for submission through BDR from F-Gas reporting entity

Negative Opinion:

If the opinion about the F-gas report statement is negative (e.g., F-Gas information, data or assertion includes errors, omissions and/or misrepresentations which could affect the decision of the intended user

- The revision of the F-Gas report assertion by the F-Gas reporting entity
- Presentation of an additional document by the F-Gas reporting entity explaining the errors and/or omissions without changing the F-Gas report assertion
- No change to the F-Gas report assertion by the F-Gas reporting entity

New Annex III Verification report template (1)

Elements to be taken up in the independent auditor's verification report

I. Verification & reporting obligations

⑩ known and unchanged obligations with regard to Regulation (EU) No 517/2014 on fluorinated greenhouse gases

II. Undertaking's details

- The reporting company needs to be clearly defined (mind company groups / sister companies...)

III. F-Gas report details

- The verified report as submitted in the BDR needs to be clearly identified

New Annex III Verification report template (2)

Elements to be taken up in the independent auditor's verification report

IV. surrounding conditions

Ⓞ **NEW:** changes compared to previous year (changes in undertaking's activities, other request from authorities, new gases etc.)

V. Summary of verification process

• **NEW:** verification approach: risk assessment, sampling strategy, site verification details: date, Lead Auditor etc.

VI. Verification results

• **NEW:** general assessment: accuracy, completeness, consistency; data management and control system; verified need of quota; auditor's key conclusions: verification opinion, statements on 9F quota need etc for questionnaire during BDR upload of VR and **auditor's recommendations for improvement**

New Annex III Verification report template (3)

Elements to be taken up in the independent auditor's verification report

VII. Auditor and accreditation information

Ⓜ**NEW:** Lead Auditor, independent reviewer, stamp signatures as well as accreditation certificate

Verification opinion

We carried out the test with the aim of determining whether the F-Gas report is sufficiently reliable free of material misstatements.

Audit decision: We have audited the F-Gas reporting as outlined above. Based on our exam ...

we confirm at a reasonable level of assurance that the F-Gas reporting is satisfactory and accurate

we find at a reasonable level of assurance that the F-Gas reporting - with the following comments – is satisfactory and accurate. (comments to be specified)

it cannot be ascertained with sufficient certainty that the F-Gas reporting does not contain any material misstatements..

Remarks:

Shortcomings in recent verifications (bulk)

- Processes and SOP need to be established to ensure compliance with the Implementation Regulation
- Embedding of F-Gas reporting within QMS
- Internal quality checks on a regular basis

Part C. How to upload the verification report to the BDR?

Presented by Öko-Institut



European Environment Agency
European Topic Centre on Climate Change
Mitigation and Energy



Overview: upload of VR (bulk importers/producers of HFCs)

- Legal obligation to **submit Art 19 report** (on import/export/production etc.) **by 31 March** and to **have it verified by 30 June** and to present verification report (VR) to EU or national authorities on request
- **Self-reliant upload** of VR to the EU reporting system (BDR) **strongly encouraged** in order to facilitate the compliance process
- Upload of the VR does proactively and transparently demonstrate that you have fulfilled your obligation for the independent verification
- BDR (business data repository) operated by the European Environment Agency (EEA) collects **and preserves** data submitted by companies to the European Union. Information cannot be changed after submissions. In case of errors, a new submission will be interpreted as replacing the previous one. **Access is protected** and limited to the submitting company and involved authorities of the respective Member State and of the EU
- **EU/national authorities may explicitly request the VR upload to the BDR** for example in case of scrutiny for quota exceedance or in case of late resubmissions of the Art 19 report after the 31 March deadline
- **How to do the upload?**

Login/enter the F-gas portal

<https://fgas-licensing.ec.europa.eu/>

The screenshot shows a web browser window with the URL <https://webgate.ec.europa.eu/ods2/> highlighted in yellow. The page is titled "EU Login" with the tagline "One account, many EU services". A search bar with the text "Suchen" is visible. The main content area displays a message: "ods2 requires you to authenticate" and "Sign in to continue". Below this is a white box containing a "Welcome back" message for the user "ecas.test@oeko.de (External)". There is a link to "Sign in with a different e-mail address?". A "Password" field is present with a yellow highlight. Below the password field is a link for "Lost your password?". A "Choose your verification method" dropdown menu is set to "Password". At the bottom of the white box is a "Sign in" button, which is circled in yellow. Below the white box, there is a promotional banner for the "EU Login app" with download links for the App Store, Google Play, and Microsoft. The footer contains links for "About EU Login", "Cookies", "Privacy Statement", "Contact", and "Help", along with the text "Powered by".

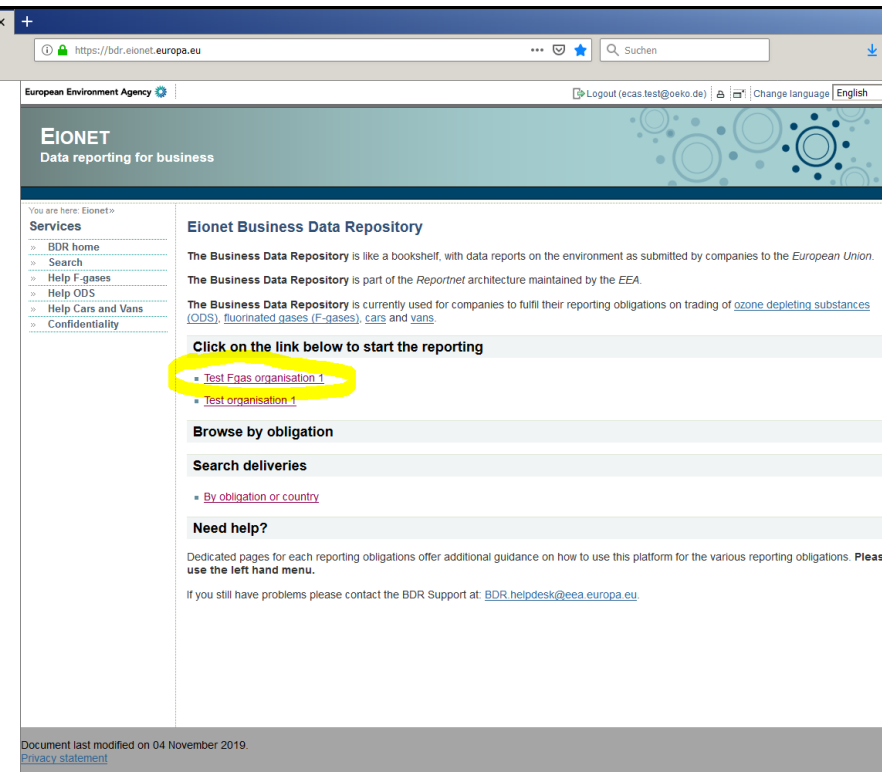
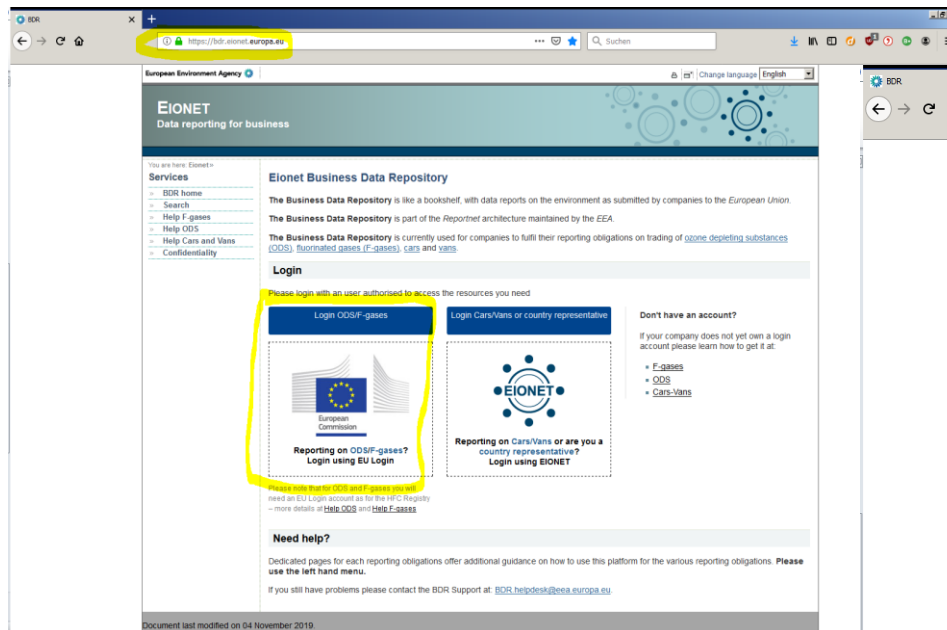
“Reporting” button leads to BDR

- Orange button on upper right-hand corner

The screenshot shows a web browser window displaying the F-Gas Portal System. The browser's address bar shows the URL <https://webgate.ec.europa.eu/ods2/resources/home?domainKey=fgas>. The page header includes the European Commission logo and the text "CLIMATE ACTION F-Gas". Below this, a navigation menu contains buttons for "TEST FGAS ORGANISATION 1", "HOME", "PROFILE", "HFC REGISTRY", "MATCHMAKING", and "REPORTING". The "REPORTING" button is highlighted with a yellow circle. The main content area is titled "WELCOME OEKO INSTITUT" and "YOU ARE IDENTIFIED AS TEST FGAS ORGANISATION 1". It features a "MESSAGE BOARD" with two articles: "FURTHER RESTRICTIONS ON PLACING ON THE MARKET OF EQUIPMENT CONTAINING HFCS" and "RESTRICTION ON THE USE OF FLUORINATED GASES FOR SERVICING". To the right, there are sections for "HELP:" (with a link to "Read the security notice AND privacy statement"), "USEFUL LINKS:" (with links to "New Fgas Regulation No 517/2014", "List of Quota Holders", "New Reporting Obligations for companies", "DG Clima F-gas website", and "Guidance on Reporting and other issues"), and "CONTACT US:" (with an email address: "CLIMA-HFC-REGISTRY@ec.europa.eu").

Login to BDR and select company

- You are directed to <https://bdr.eionet.europa.eu/>
- Use left login button
- One person may have access to several company accounts



Find the Art 19 report the VR refers to & proceed to subcollection

'Upload of verification reports'

- In the **company folder** may be a **long list of 'envelopes'** for draft and submitted **Art 19 reports** for the **current and past years**
- **Find the envelope** containing the Art 19 report your VR refers to (usually the uppermost having status 'released' and 'acceptable') and **memorise its name**
- **Click** to enter **subcollection 'Upload of verification reports (HFC producers and bulk importers)'** at the top of the list
- **Do not try submitting your VR directly in the company folder next to the Art 19 reports!** This will be blocked by the automated QC.

The screenshot shows the EIONET web interface for a company named 'Test Fgas organisation 1'. The page displays a list of envelopes and subcollections. The subcollection 'Upload of verification documents (HFC producers and bulk importers)' is highlighted in yellow. Below it, a table lists various envelopes with their reporting years, statuses, and acceptability. The envelope 'asdfasdf' is circled in green, and its status is 'Released' and its acceptability is 'Acceptable'.

	Reporting year	Status	Acceptability	Updated
Upload of verification documents (HFC producers and bulk importers)				13 Dec 2019
Upload of verification documents (equipment importers)				04 Dec 2019
envelopes	See report	Not released	N/A	28 Nov 2019
asdfasdf	See report	Released	Acceptable	27 Nov 2019
envelopes	See report	Not released	N/A	15 Nov 2019
nil	See report	Not released	N/A	12 Nov 2019
test nil	See report	Released	Acceptable	12 Nov 2019
test - Redelivery	See report	Released	Acceptable	11 Nov 2019

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Within the 'upload of verification documents' subcollection: create new envelope

European Environment Agency | Logout (ecas.test@oeko.de) | Change language English

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (HFC producers and bulk importers)

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice
In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Overview | Task list | Other reports | Company details

Upload of verification documents (HFC producers and bulk importers)

Obligation(s) [Fluorinated gases \(F-gases\) verification reporting \(Bulk imports\)](#)

New envelope

Envelopes and subcollections

	Reporting year	Status	Acceptability	Updated
test_VR_Dec_2019	See report	Not released	N/A	13 Dec 2019
test2	See report	Not released	N/A	06 Dec 2019
test	See report	Not released	Not acceptable	06 Dec 2019
test_colmpny	See report	Released	Acceptable	12 Nov 2019
test	See report	Released	Acceptable	11 Nov 2019
rvtrvcvvgg	See report	Released	Acceptable	08 Nov 2019
test2	See report	Released	Acceptable	28 Sep 2019
test	See report	Not released	N/A	28 Jun 2019
test	See report	Not released	N/A	28 Jun 2019
TEST	See report	Released	Acceptable	26 Jun 2019
TEST	See report	Released	Acceptable	20 Jun 2019
test_csp	See report	Released	Acceptable	13 Jun 2019
test	See report	Not released	N/A	07 Jun 2019
test	See report	Not released	N/A	20 May 2019
test-sp-104876	See report	Released	Acceptable	20 May 2019
test_false_message_taskman_104876	See report	Not released	N/A	03 May 2019
test-104874	See report	Released	Acceptable	03 May 2019
test-fs	See report	Not released	N/A	18 Apr 2019
TEST	See report	Released	Acceptable	12 Apr 2019
test	See report	Not released	N/A	11 Apr 2019
test-ib	See report	Not released	N/A	11 Apr 2019
test	See report	Not released	N/A	11 Apr 2019
test	See report	Released	Acceptable	11 Apr 2019
test	See report	Released	Acceptable	11 Apr 2019

European Environment Agency | Logout (ecas.test@oeko.de) | Change language English

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (HFC producers and bulk importers)

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice
In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Fill out the fields in this report profile and click Add. This will create an envelope into which you make the delivery.

Title

Coverage

European Environment Agency | Logout (ecas.test@oeko.de) | Change language English

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (HFC producers and bulk importers)

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Fill out the fields in this report profile and click Add. This will create an envelope into which you make the delivery.

Title

Coverage

Open the new envelope

- Freshly created envelope appears at the top of the list
- Click to enter

The screenshot shows the EIONET web portal interface. The main content area is titled 'Upload of verification documents (HFC producers and bulk importers)'. Below this, there is a section for 'Envelopes and subcollections' with a table listing various submissions. A yellow box highlights the 'webinar test submission' link, which is the newly created envelope. The table columns are Reporting year, Status, Acceptability, and Updated.

Reporting year	Status	Acceptability	Updated
See report	Not released	N/A	20 Dec 2019
See report	Not released	N/A	13 Dec 2019
See report	Not released	N/A	06 Dec 2019
See report	Not released	Not acceptable	06 Dec 2019
See report	Released	Acceptable	12 Nov 2019
See report	Released	Acceptable	11 Nov 2019
See report	Released	Acceptable	08 Nov 2019
See report	Released	Acceptable	26 Sep 2019
See report	Not released	N/A	28 Jun 2019
See report	Not released	N/A	28 Jun 2019
See report	Released	Acceptable	26 Jun 2019
See report	Released	Acceptable	20 Jun 2019
See report	Released	Acceptable	13 Jun 2019
See report	Not released	N/A	07 Jun 2019
See report	Not released	N/A	20 May 2019
See report	Released	Acceptable	20 May 2019
See report	Not released	N/A	03 May 2019
See report	Released	Acceptable	03 May 2019
See report	Not released	N/A	18 Apr 2019
See report	Not released	N/A	17 Apr 2019
See report	Released	Acceptable	12 Apr 2019
See report	Not released	N/A	11 Apr 2019
See report	Not released	N/A	11 Apr 2019
See report	Not released	N/A	11 Apr 2019
See report	Released	Acceptable	11 Apr 2019

Activate the task and open the questionnaire

- Need to **complete** very short **questionnaire** accompanying the upload of the VR document

European Environment Agency | Logout (ecas.test@oeko.de) | Change language | English

EIONET

Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (HFC producers and bulk importers) > webinar test submission

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice

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Overview | Edit properties | History

webinar test submission

Obligations	Fluorinated gases (F-gases) verification reporting (bulk imports)
Transaction year	N/A
Coverage	Belgium
Status	Task(s) waiting to be assigned: Activate task: Draft (to start/update the reporting process)
Acceptability status	N/A

Zip envelope

Activate task

Note

If you want to stay updated about events in this envelope [Subscribe to receive notifications](#) for this country and the current dataflow(s).

Files in this envelope

Remember to release the envelope when you have uploaded all files

Feedback for this envelope

No feedback posted in this envelope

Document last modified on 20 December 2019

Privacy statement

eionet.europa.eu/gases/be/10086/colvpmj/hwb/emoFYnga | Logout (ecas.test@oeko.de) | Change language | English

Data reporting for business

DR: F-gases (fluorinated) regulation > Belgium > Test Fgas organisation 1 > Upload of verification documents (HFC producers and bulk importers) > verification_reporting

Overview | **Draft delivery** | Edit properties | History

Draft delivery

The reporting of your company data should be done by using an on-line questionnaire developed to guide you through this process.

Deactivate task

Please use one of the following links to add or update your questionnaire.

Add and edit a F-gases verification reporting (bulk imports) questionnaire

Process: **Step by Step**

Note: You are advised to print this page in order to be able to follow the process

Step 1:

Fill in data using the on-line questionnaire. The system will automatically store your data in this envelope after clicking the "Save" button on the questionnaire. You can always interrupt your work and continue your contribution at a later time without losing data. **From the web form, you will be asked to upload the upload of verification report, by adding one or more files.**

Step 2:

Once you are satisfied that your company report is correct, you must click on "Submit the delivery to DG CLIMA and EEA". The system will automatically evaluate the quality of your data, running automated tests. This process may take a few minutes. The results will be provided in the Feedback report in the envelope, and the envelope will be brought back to Draft if the automatic quality assessment finds blocker errors. In this case, you will need to re-activate the Draft task and to continue editing your delivery.

Step 3:

In case all the quality checks have been successful, a positive confirmation receipt will be created under the envelope and your company has successfully reported the required information to DG CLIMA.

Files in this envelope

No files uploaded

Within the questionnaire: Select the verified Art 19 report and its transaction year

- Select transaction year in drop-down menu
transaction year is the **year the import/production took place in**
- New feature: you may submit VRs also for previous years' Art 19 reports
- Select the memorised Art 19 report from the drop-down menu
- Click 'next' on top right to proceed

European Environment Information and Observation Network

F-Gas Regulation - Verification and submission of the verification document for bulk importers and producers

Company Details Form Upload Previous Next

Identification of company, year and relevant Article 19 report

The verified report was drawn up for the following undertaking:

Company name	Test Fgas organisation 1
Registration ID in the HFC Registry	10086
Country of establishment	Andorra
Name of mandated only representative established within the EU for the purpose of compliance with the requirements of Regulation (EU) No 517/2014:	Belgium
VAT-No. of only representative:	TESTVATNUMBER123
Year	2018
Year	2019

Please specify the data report pursuant to Article 19 of Regulation (EU) No 517/2014 to which the verification report refers. (report URL in the EEA's business data repository, submission date and time):

Chosen submission:

Date and time reported: Will be filled automatically

Print Close report and proceed to BDR Save

European Environment Agency

EIONET
European Environment Information and Observation Network

You are here: Eionet > BDR > WebForm

F-Gas Regulation - Verification and submission of the verification document for bulk importers and producers

Company Details Form Upload Previous Next

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VAT-No. of only representative:	TESTVATNUMBER123
Year	2018
Year	2019

Please specify the data report pursuant to Article 19 of Regulation (EU) No 517/2014 to which the verification report refers. (report URL in the EEA's business data repository, submission date and time):

Chosen submission:

Date and time reported: Will be filled automatically

Print Close report and proceed to BDR Save

European Environment Information and Observation Network

F-Gas Regulation - Verification and submission of the verification document for bulk importers and producers

Company Details Form Upload Previous Next

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Year	2018
Year	2019

Please specify the data report pursuant to Article 19 of Regulation (EU) No 517/2014 to which the verification report refers. (report URL in the EEA's business data repository, submission date and time):

Chosen submission:

Date and time reported: Will be filled automatically

Print Close report and proceed to BDR Save

Please specify the data report pursuant to Article 19 of Regulation (EU) No 517/2014 to which the verification report refers. (report URL in the EEA's business data repository, submission date and time):

Date and time reported: Will be filled automatically

Print Close report and proceed to BDR Save

Answer 3 questions on the key results of the verification

- **Tick boxes to report auditor's conclusions** on
 - * calculated **quota use** (**section 9F** of Art 19 questionnaire)
 - * **exemption** for **export** (**section 5C_exempted**)
 - * **physical supplies** provided **by new entrants** (**section 10A**)
- **Verification report template** suggested by the European Commission **covers** clear **auditor's statements** to those questions – **completing the questionnaire is easy if the VR template is used**
- Click 'next' to proceed

The screenshot shows a web browser window displaying the EIONET (European Environment Information and Observation Network) webform. The page title is "F-Gas Regulation - Verification and submission of the verification document for bulk importers and producers". The browser address bar shows the URL: <https://webformsbdr.eionet.europa.eu/webform/project/fgases-bulk-verification-2011>. The page content includes a navigation bar with "Company Details", "Form", and "Upload" tabs, and "Previous" and "Next" buttons. The main section is titled "Substance of Verification" and contains three questions, each with a radio button for the answer. The first question is about the total calculated need of quota for hydrofluorocarbons, with the answer "The quota need as given in section 9F is fully confirmed." selected. The second question is about the quantity supplied directly to undertakings for export out of the Union, with the answer "No amounts were reported in section 5C_exempted." selected. The third question is about the amounts of gas physically supplied by a new entrant quota holder, with the answer "No amounts were reported in section 10A." selected. The "Next" button is highlighted with a yellow circle.

F-Gas Regulation - Verification and submission of the verification document for bulk importers and producers

Company Details Form Upload Previous Next

Substance of Verification

Please specify below the independent auditor's conclusions in the verification **report**:

(BV_9F) Total calculated need of quota for hydrofluorocarbons placed on the market, as given in section 9F of the Art. 19 data report identified above

The quota need as given in section 9F is fully confirmed.
 The verification report concludes in a higher quota need than given in 9F.
 The verification report concludes in a lower quota need than given in 9F.
 The verification report does not make any statement as regards the quota need.

(BV_5C) Quantity supplied directly to undertakings for export out of the Union, where those quantities were not subsequently made available to another party within the Union prior to export, as given in section 5C_exempted of the Art. 19 data report identified above

No amounts were reported in section 5C_exempted.
 The verification report fully confirms the amounts reported in section 5C_exempted.
 The verification report does NOT fully confirm the amounts reported in section 5C_exempted.
 The verification report does not make a statement as regards the amounts reported in section 5C_exempted.

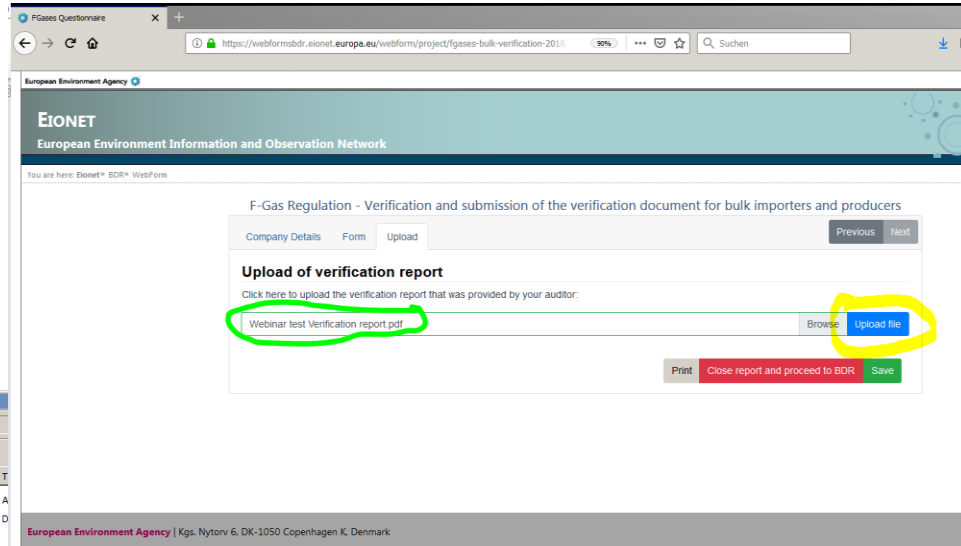
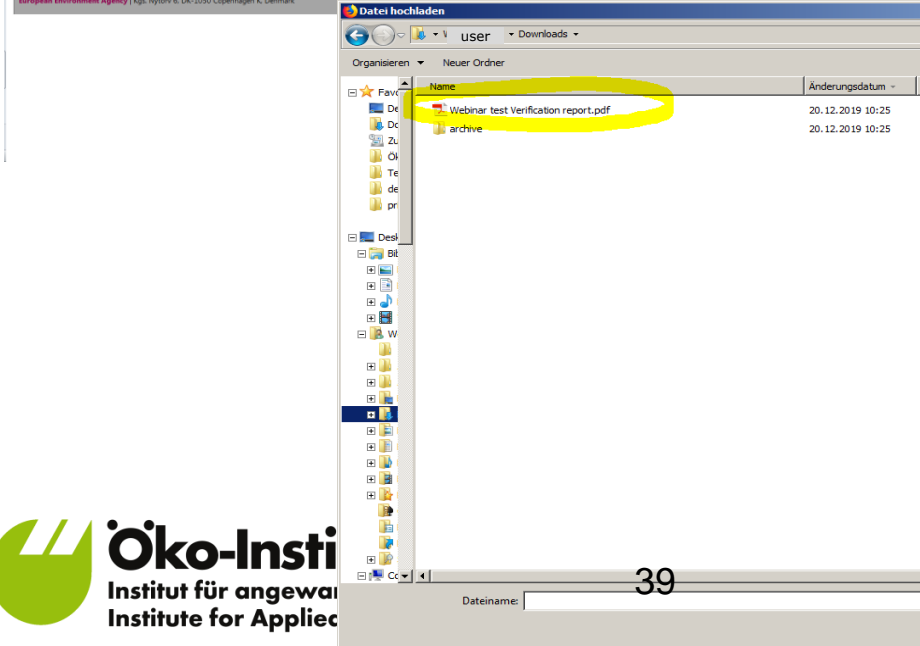
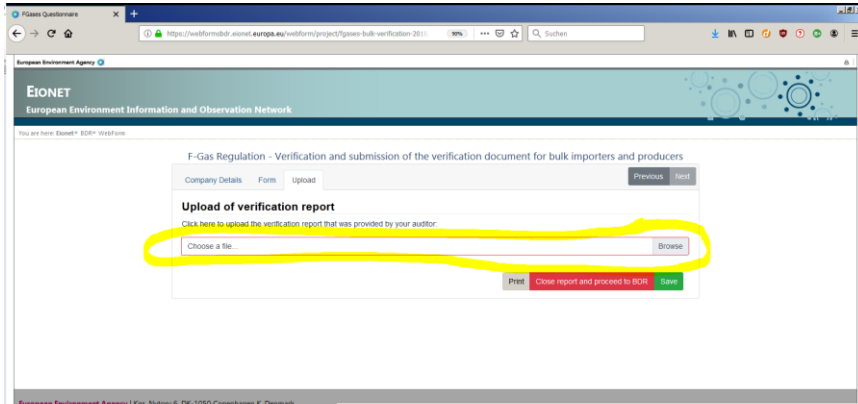
(BV_10A) Amounts of gas physically supplied by a new entrant quota holder which are linked to authorisations given to importers of refrigeration, air conditioning and heat pump equipment charged with hydrofluorocarbons, as given in section 10A of the Art. 19 data report identified above

No amounts were reported in section 10A.
 The verification report fully confirms the amounts reported in section 10A.
 The verification report does NOT fully confirm the amounts reported in section 10A.
 The verification report does not make a statement as regards the amounts reported in section 10A.

Print Close report and proceed to BDR Save

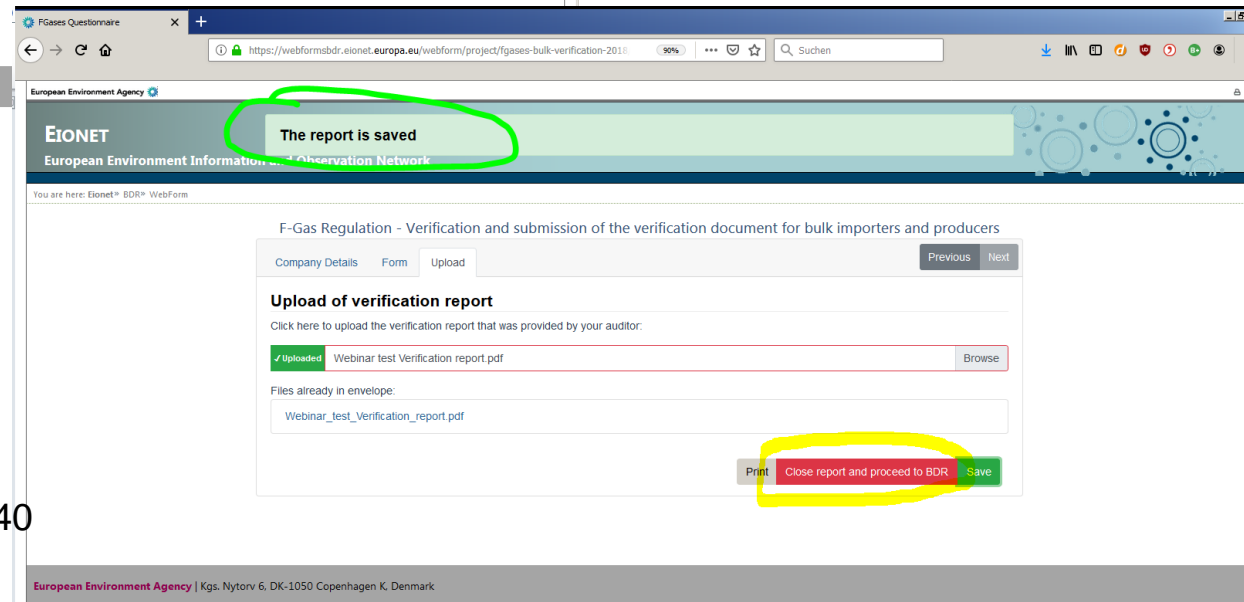
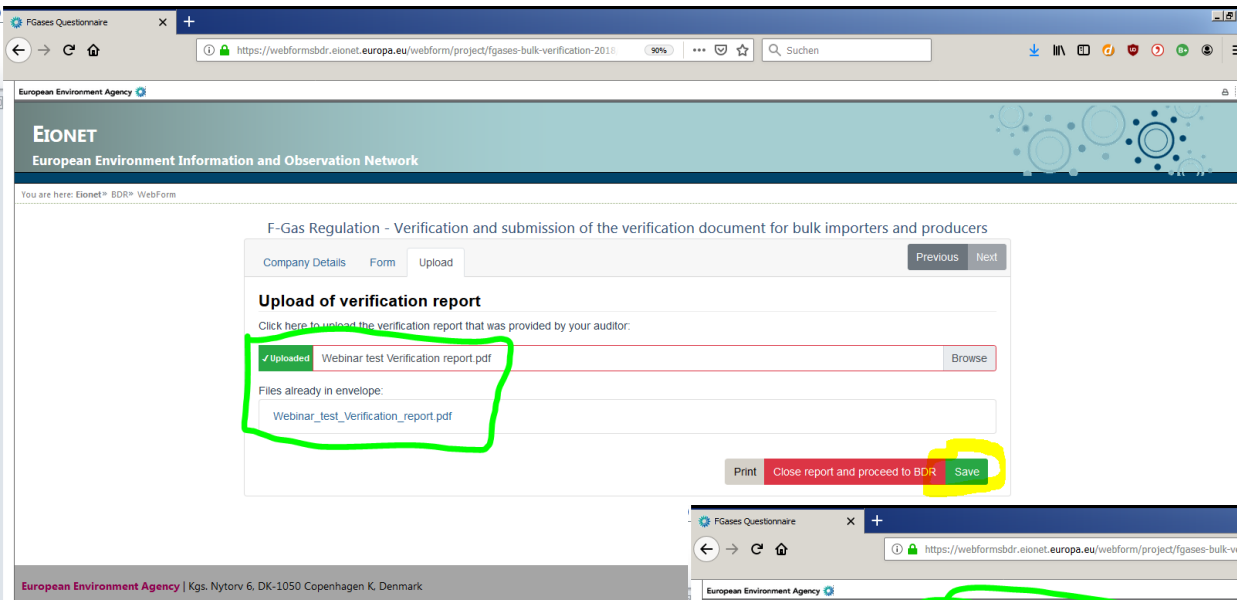
Upload the VR document

- Select VR document (usually a pdf) on your computer and upload



Save and close the questionnaire

- After saving click 'close report and proceed to BDR'
- Thus you close the questionnaire and return to your envelope



Check envelope contents and submit

- In the envelope you should **find two files**:
 - * Your edits in the questionnaire are stored in the .xml file
 - * You should see the VR file (.pdf) you uploaded
- Click **“Submit to DG CLIMA”** for submission

The screenshot shows the EIONET web interface for data reporting. The page title is "EIONET Data reporting for business". The user is logged in as "ecas.test@eeea.de". The current page is "Draft delivery" under the "Upload of verification documents (HFC producers and bulk importers)" section. The page contains instructions for reporting data and a list of files in the envelope.

Files in this envelope

File Name	Size	Date
<input type="checkbox"/> F-gases_verification_reporting_bulk_imports_1.xml (Limited)	1.05 KB	20 Dec 2019
<input type="checkbox"/> Webinar_test_Verification_report.pdf (Limited)	2.82 KB	20 Dec 2019

Buttons: Rename, Cut, Copy, Delete

Feedback for this envelope: No feedback posted in this envelope

Wait for automated quality control and confirmation of receipt

- QC checks the envelope is complete, can take about a minute
- **Confirmation of receipt** gets posted into the envelope

The screenshot shows the EIONET web portal interface. The page title is "webinar test submission". The status is "Automatic quality assessment". The "Acceptability status" is "Data delivery is acceptable". A note at the bottom of the page says "Remember to release the envelope when you have uploaded all files".

European Environment Agency | Logout (ecas.test@oeko.de) | Change language English

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test F-gas organisation 1 > Upload of verification documents (HFC producers and bulk importers) > webinar test submission

Services

- BDR home
- Search
- Help F-gases
- Help ODS
- Help Cars and Vans
- Confidentiality

Important notice

In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Overview | Edit properties | History | Data quality

webinar test submission

Obligations: Fluorinated gases (F-gases) verification reporting (Bulk imports) [Zip envelope]

Transaction year: 2018

Coverage: Belgium

Status: Task(s) in progress: **Automatic quality assessment**

Acceptability status: Data delivery is acceptable

Note

If you want to stay updated about events in this envelope [Subscribe to receive notifications](#) for this country and the current dataflow(s).

Files in this envelope

1	F-gases_verification_reporting_bulk_imports_1.xml	(Limited)	20 Dec 2019	1.05 KB
2	Webinar_test_Verification_report.pdf	(Limited)	20 Dec 2019	2.82 KB

Remember to release the envelope when you have uploaded all files

Feedback for this envelope

- Automatic QA result for: Bulk imports envelope level QA (Posted automatically on 20 Dec 2019)

Document last modified on 20 December 2019.
[Privacy statement](#)

The screenshot shows the EIONET web portal interface. The page title is "webinar test submission". The status is "Envelope is complete". The "Acceptability status" is "Data delivery is acceptable". A note at the bottom of the page says "Confirmation of Receipt (Posted automatically on 20 Dec 2019)".

European Environment Agency | Logout (ecas.test@oeko.de) | Change language English

EIONET
Data reporting for business

You are here: Eionet > BDR > F-gases (fluorinated) regulation > Belgium > Test F-gas organisation 1 > Upload of verification documents (HFC producers and bulk importers) > webinar test submission

Important notice

In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Overview | Edit properties | History | Data quality

webinar test submission

Obligations: Fluorinated gases (F-gases) verification reporting (Bulk imports) [Zip envelope]

Transaction year: 2018

Coverage: Belgium

Reported: 20 Dec 2019 10:36

Status: **Envelope is complete**

Acceptability status: Data delivery is acceptable

Note

If you want to stay updated about events in this envelope [Subscribe to receive notifications](#) for this country and the current dataflow(s).

Files in this envelope

1	F-gases_verification_reporting_bulk_imports_1.xml	(Limited)	20 Dec 2019	1.05 KB
2	Webinar_test_Verification_report.pdf	(Limited)	20 Dec 2019	2.82 KB

Feedback for this envelope

- Automatic QA result for: Bulk imports envelope level QA (Posted automatically on 20 Dec 2019)
- Confirmation of Receipt (Posted automatically on 20 Dec 2019)**

Document last modified on 20 December 2019.
[Privacy statement](#)

Confirmation of receipt

- In the envelope: **Click on 'confirmation of receipt' link** to open
- **Print or save** as pdf for your own records
- Return to envelope (klick top right on envelope name)

Confirmation of Receipt

European Environment Agency

EIONET
Data reporting for business

You are here: Eionet » BDR » F-gases (fluorinated) regulation » Belgium » Test Fgas organisation 1 » Upload of verification documents (IFC producers and bulk importers) » **webinar test submission** » Confirmation of Receipt

Services

- » BDR home
- » Search
- » Help F-gases
- » Help ODS
- » Help Cars and Vans
- » Confidentiality

Important notice

In each reporting year a BDR submission supersedes any previous submissions (they are not additive).

Feedback: Confirmation of Receipt

Subject: Confirmation of Receipt

Posted automatically on: 20 Dec 2019 10:36

Feedback status: empty

Feedback message: empty

Back to envelope

European Environment Agency
Kongens Nytorv 6
DK 1050 Copenhagen K

To Whom It May Concern

This is a confirmation of receipt for a submission of a verification report by an undertaking under Regulation (EU) No 517/2014:

Fluorinated gases (F-gases) verification reporting (Bulk imports) (<http://rod.eionet.europa.eu/obligations/764>)

The following delivery has been submitted for **Test Fgas organisation 1** and was finalised on **20 December 2019**.

Transaction year: 2018

Envelope: webinar test submission

Location: <https://bdr.eionet.europa.eu/fgases/be/10086/colwpmjhwbi/envxfynga>

List of files:

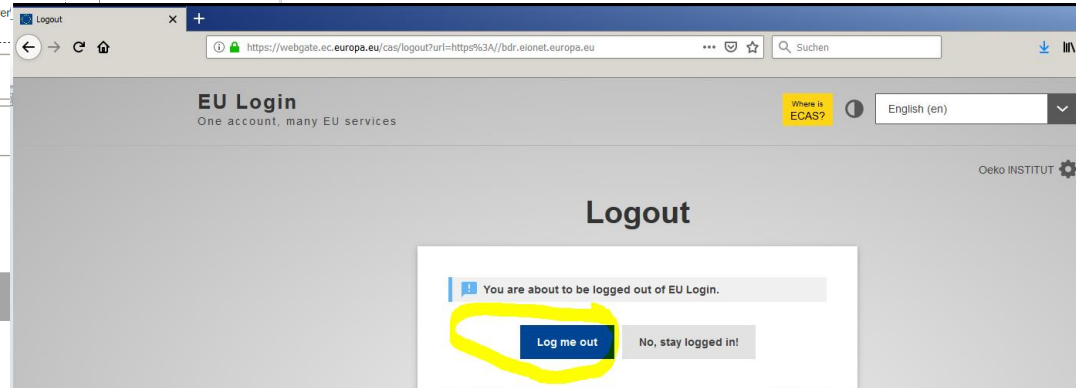
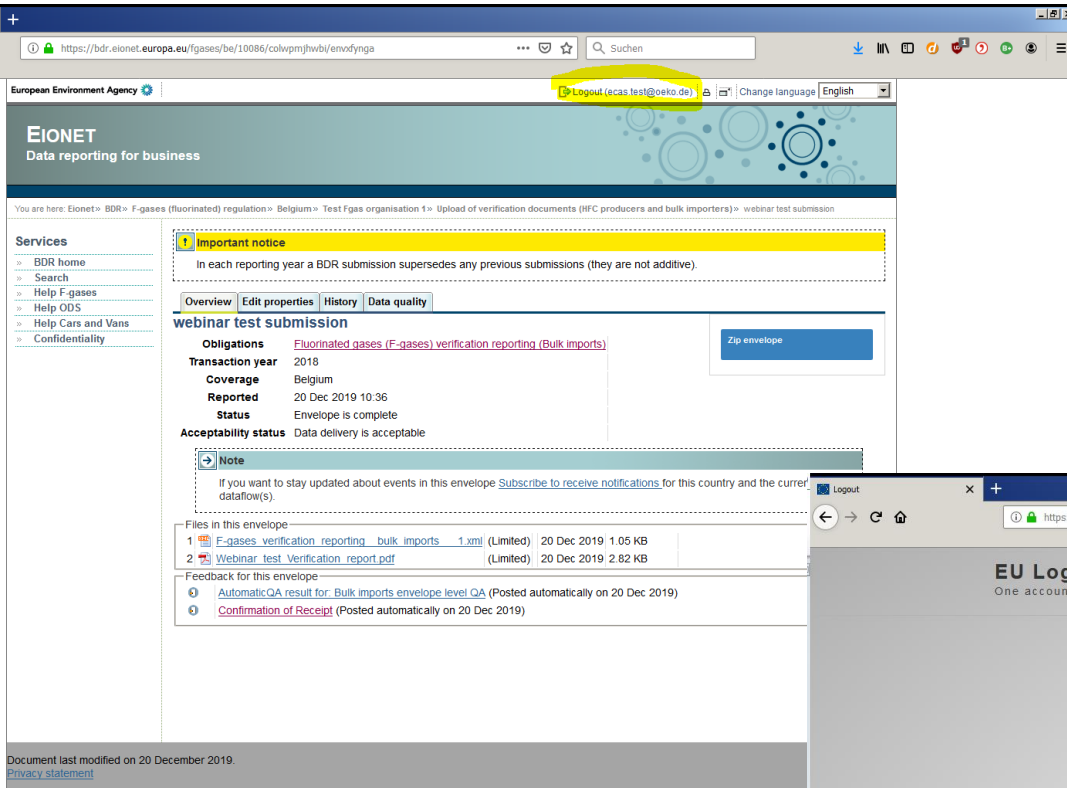
- F-gases_verification_reporting_bulk_imports_1.xml
- Webinar_test_Verification_report.pdf

The above-mentioned files were submitted by: (user name: ecas.test@oeko.de)

The reported data have passed the IT-automated checks. Please be informed that Article 19 of Regulation (EU) No 517/2014 of the European Parliament and of the Council of 16 April 2014 on fluorinated greenhouse gases (F-gas Regulation) establishes a legal deadline for verification of your report by 30 June of each reporting year.

Logout

- Log out of BDR when done



Where to get more help?

- BDR F-gases help page <https://bdr.eionet.europa.eu/help/fgases>
- guidance document for verification of HFC producers & bulk importers https://ec.europa.eu/clima/sites/clima/files/f-gas/docs/guidance_to_verifiers_en.pdf
in list of "Guidance Documents for F-Gas Regulation" on DG CLIMA website https://ec.europa.eu/clima/policies/f-gas_en#tab-0-1
- Ask questions on the upload process to BDR helpdesk bdr.helpdesk@eea.europa.eu
- Legal questions to your Member State's national contact point https://ec.europa.eu/clima/system/files/2021-09/contact_list_en.pdf
- non-EU companies:
address the Member State of your EU Only Representative

Part D. What to do if the verification report detects problems

presented by DG CLIMA

The auditor finds inaccuracies in a company's F-Gas report *before* the 31 March deadline for the submission of the F-Gas report

- *The company should resubmit a corrected F-Gas report to the BDR ("reporting tool") by 31 March.*
- *The company should have the corrected resubmission verified by 30 June.*
- *The company is encouraged to upload the verification report of the resubmitted corrected F-Gas report to the BDR.*

The auditor finds inaccuracies in a company's F-Gas report *after* the 31 March deadline for the submission of the F-Gas report

- *The company is encouraged to upload to the BDR the **verification report identifying the inaccuracies** in the Fgas report*
- *The company should alert the authorities (EC, national)*
- *The company should resubmit a **corrected F-Gas report** in the BDR ASAP*
- *The company should have the **corrected resubmission verified** by 30 June*
- *The company is encouraged to upload the **verification report of the resubmitted corrected F-Gas report** to the BDR*

Please note

- it is not the auditor's task to alert authorities, this is the company's responsibility.
- if an inaccuracy is detected, the auditor should inform the company of its responsibilities and the procedure to be followed (previous slides).
- that the acceptance of late submissions of the F-gas report after 31 March is subject to a case-by case decision by the competent authorities.

More information

➤ *Bulk verification guidance*

https://ec.europa.eu/clima/system/files/2020-02/verification_hfc_pre-charged_presentations_en.pdf

National Contacts:

https://ec.europa.eu/clima/system/files/2021-09/contact_list_en.pdf

Part E. How to find an auditor

presented by DG CLIMA

I need an auditor..

Who can be the independent auditor?

- accredited pursuant to ETS-Directive 2003/87/EC; or
 - accredited to verify financial statements in accordance with the legislation of the Member State concerned.
-
- Some Member States competent authorities have accreditation lists, and some also have information on special Fgas competence
 - The Commission cannot recommend which auditing firm to use
 - In the past, in some countries only few companies were able to do it

New module in F-gas Portal & HFC Licensing System

As a service to companies:

„**Auditor Module**“: will be available for next reporting period, ca. **mid February 2020**

This module

- will allow interested auditors to provide their contact details
- will allow companies to browse auditing firms available for their country and contact them by email
- No recommendation by European Commission!

Disclaimer: The module will be at the discretion of the companies only. The European Commission will not assume any guarantee or liability for the accuracy of auditor's details or their competence nor would we recommend any single listed auditor

Registration of interested auditors (I)

European Commission > Climate Action > Policies > Fluorinated Gases > Portal

WELCOME TO THE FGAS PORTAL

The FGAS Portal is an electronic system that allows you to

- (i) register in the HFC Registry,
- (ii) apply for HFC quotas, have quotas allocated to you and manage your quotas,
- (iii) report on fluorinated greenhouse gases, according to the F-Gas Regulation (Regulation (EC) No 517/2014).

CHECK IF YOUR ORGANISATION IS ALREADY REGISTERED

To start using the FGAS Portal please check first if your organisation is already registered. Depending on your type of organisation you have to provide either your VAT number or your reference number and then click on the check button.

ARE YOU REPRESENTING A COMPANY?

PROVIDE THE VAT NUMBER OF YOUR UNDERTAKING
(ONLY FOR EU COMPANIES, FOR NON-EU COMPANIES USE LINK BELOW.)
 [\(What is VAT?\)](#)

CHECK

ARE YOU REPRESENTING A CUSTOMS AUTHORITY?

PROVIDE THE REFERENCE NUMBER OF YOUR CUSTOMS AUTHORITY 

CHECK

If you are a non EU company [register here](#).

If you are an Auditor company [register here](#).

- **LINK:** <https://fgas-licensing.ec.europa.eu>

Available from ca. mid-February 2020

Registration of interested auditors (II)

- Contact details
- Contact person
- Accreditation
- Countries
- Languages
- Bulk/Equipment Verification

REGISTRATION FORM

ORGANISATION IDENTIFICATION

ORGANISATION NAME
Test Auditor Organization

ORGANISATION DETAILS

STREET*
Sesenne Street

NUMBER
123456789

POSTAL CODE
1000

CITY*
Brussels

COUNTRY*
Belgium

TELEPHONE*
+326545678

WEBSITE

CONTACT PERSON

USER NAME
User2

LAST NAME
User2

FUNCTION

EMAIL
user2@rock.ec.europa.eu

ACCREDITATION

ARE YOU ACCREDITED PURSUANT TO DIRECTIVE 2006/42/EC?
 Yes No

ACCREDITATION NUMBER
00333CEPPRRR

ISSUING MEMBER STATE
Belgium

ARE YOU ACCREDITED TO VERIFY FINANCIAL STATEMENTS IN ACCORDANCE WITH THE LEGISLATION OF ONE OR MORE MEMBER STATES?
 Yes No

ACCREDITATION NUMBER
00333CEPPRRR

ISSUING MEMBER STATE
Belgium

ADD

ACCREDITATION NUMBER
L1333CEPPRRR

ISSUING MEMBER STATE
Lithuania

ADD

PLEASE SELECT EU MEMBER STATES YOU OFFER SERVICES IN THE VERIFICATION PROCESS

ADD

EU MEMBER STATES YOU ARE SERVING IN THE VERIFICATION PROCESS

Belgium

Cyprus

France

QUESTIONS

DO YOU OFFER VERIFYING SERVICES OF PRODUCERS AND IMPORTERS OF MFCs ACCORDING TO ART. 2(8) OF REGULATION 1272/2017?
 Yes No

DO YOU OFFER VERIFYING DECLARATIONS OF CONFORMITY AND UNDERLYING DOCUMENTATIONS OF IMPORTERS OF REFILL GAS, AIR, COOLING AND HEAT PUMP EQUIPMENT CHARGED WITH MFCs ACCORDING TO ART. 2(1) OF REGULATION 1272/2017?
 Yes No

PLEASE SELECT AVAILABLE LANGUAGES FOR AUDITING PROCESS

ADD

AVAILABLE LANGUAGES FOR AUDITING PROCESS

Hangarian

French

Yish

CONSENT

Do you agree that your company name is displayed in a list available to all companies seeking an Auditor?

SAVE

List of auditors visible to companies

European Commission > Climate Action > Policies > Fluorinated Gases > Portal

APPLE INC. [TEST] HOME PROFILE

LIST OF REGISTERED AUDITORS

SELECT COUNTRY IN WHICH YOU NEED AUDITOR TO COME

Latvia

VERIFICATION TYPE	SERVICING COUNTRIES	AVAILABLE LANGUAGES	ORGANISATION NAME	ACCREDITATION TYPE	ACTION
ALL		ALL		ALL	
Equipment	AT,FR,LV	CROATIAN,CZECH,ENGLISH,ITALIAN	Auditors Acme Inc. v2	National	CONTACT
Bulk	LV	FINNISH,LITHUANIAN	org name 2	National	CONTACT

CURRENT_VERSION_MAVEN · CURRENT_DATE_MAVEN | [Top](#)

[Contact](#) · [Legal notice](#)

E-mail requesting contact to auditor

MESSAGE PREVIEW

[FGAS] Contact Details of **Apple Inc. [TEST]**

~~True - This is a TEST. Please do not consider.~~

To:
CC:
BCC:
ReplyTo: CLIMA-ODS2-TEST@ec.europa.eu

Dear Madam/Sir,

This is an automatic email from the Fgas Portal and HFC Licensing System. Your company asked to be included in a list of auditing companies that are accredited either (i) pursuant to Directive 2003/87/EC and/or (ii) to verify financial statements according to national law of a Member State. The initiator of this email is an undertaking that is affected by Article 19 of the Fgas Regulation, i.e. needs to have their annual reports verified independently, and seeks to find an independent auditor for this purpose. Please take up contact directly with the initiator if you are interested in pursuing this further, by writing to the specified email(s).

- User1 User1 user1@mock.ec.europa.eu

DO NOT REPLY TO THIS EMAIL.

This message is intended for the use of the addressee only and may contain information that is privileged and confidential. If you are not the intended recipient, you are notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by return of this e-mail.

CAPTCHA :



[Refresh captcha](#)

CANCEL

SEND